

Mandan Park District
Board of Minutes
February 11, 2013

The Board of Park Commissioners duly met in regular session on Monday February 11, 2013 at Mandan City Hall. Those present were President Arenz, Vice President Porter, Commissioners Allan, Keller, Knoll and Legal Counsel Arlen Ruff.

President Arenz called the meeting to order at approximately 5:30pm, CDT. President Arenz asked if there were any changes to the agenda. No changes were made. He then asked for approval on the minutes from the January 14, 2013 regular meeting. A motion was given by Commissioner Keller & seconded by Commissioner Allan, to approve the minutes as stated. The motion carried the approval of the board.

Unfinished business: Millennium trail resurfacing update. Back in 2012 we received a grant for 129,000. Total construction at that time was \$162,500. Since those construction estimates were submitted for grant application on the behalf on Kadrmass Lee & Jackson who put those numbers together. DOT reviewed the numbers and thought the construction costs were low due to the economy so now the construction costs have grown from \$162,500 to \$196, almost \$200 for the resurface. Local share increased 60K to 90K. The cost has increased but it is set to be bid in April. Once the bids have been submitted we will know actual numbers. These are just preliminary numbers we will know actual numbers at the bidding in April. They will come before the board in April or early May.

New Business #1: Director Higlin presented the board for approval on matching grants applications. For 2013 we budgeted \$15,000 we increased that from 10 in 2012 to 15 this year. We have only received 2 applications at this time. 1 was from the Horse & Saddle Club for \$1,500 for a loading chute and 1 from the Bismarck/Mandan Tennis Association, \$1,500 for tree planting at the Mandan Middle School tennis courts. The land is on School District Property and there has been approval from the School District to plant 166 trees surrounding the tennis courts. It will be shared through our BMTA which is the grant application of \$1,500, The Park District Portion. The school district has contributed \$1,000; Tesoro with the Arbor Day has contributed \$1,500. Total project is \$7,500, the Park District pays \$3,000. Vice President Porter makes a motion to approve, seconded by Commissioner Allan, motion passes.

New Business #2: Rec Supervisor, Kara Haff spoke about the programs she heads up. MAC is going very well and for Summer MAC we were able to add an additional classroom. They are currently prepping the budget for the new school and she stated that for Summer MAC she takes on 150 children. For MAC at Lewis & Clark she takes 60 children and 45 at Roosevelt. Rec Specialist Dani Schwartz also spoke about her programs. She stated her youth program #'s have stayed the same over the past few years, the same goes for dodgeball and kickball. She said there haven't been any requests for any other kinds of programs. Rec Manager, Dave Frueh stated they are looking at adding grades for youth basketball and volleyball. He then discussed youth baseball programs, where the leagues will be playing and when they will be starting.

New business #3: Director Higlin presented the board with the Annual report document. He stated Rec Supervisor, Kara Haff put all the information together for the report document. He went through the report and touched on key points throughout the year. He noted that this is

our 13th month of paperless board packets. Vice President Porter suggested to round the large numbers back to the decimal point rather than have the change included to clean things up a bit. Commissioner Knoll made a motion to have this change take place, seconded by Commissioner Keller, motion passes.

Staff and Commissioner Reports: Director Higlin did not have anything new at this time. Gaye Niemiller stated she had sent out 356 W2's for 2012. Reid Katzung stated that Raging Rivers will be opening on the Friday of Memorial weekend. It does fall on the last day of school but he plans to stay open as many days as possible up to the day Mandan starts School in the fall. Mike Zerr brought up softball and said they had a meeting today with the architects; they are currently working on the roof, putting on the rafters and sheeting. They hope to continue and get some heating in there and the concrete poured. Dave Frueh stated that during the Raging Fitness 2013 promotion we gained 65 new members and 45 current members renewed. Brad Olson informed the board they are working on the website trying to make it more user friendly and to make it comparable to other golf course websites. He also noted that there seems to be fewer seasons passes every year but more day passes being sold. President Arenz added an update on the YMCA, saying they are trying to acquire the land next to the park along with figuring out the cost and just estimating some numbers on what the park district can contribute, what the YMCA can fundraise and what involvement Sanford will have.

The next agenda item was approval of the monthly bills, a motion by Commissioner Knoll, seconded by Commissioner Keller. Roll call vote was taken with all commissioners voting yes. Motion passes.

38009	FLEX ONE	\$348.70
38010	COMPANION LIFE INSURANCE	\$2.04
38011	LINCOLN MUTUAL LIFE &	\$7.75
38012	WASHINGTON NATIONAL INS CO	\$14.60
38013	ARMOR INTERACTIVE	\$248.75
38014	BABE RUTH LEAGUE	\$320.00
38015	BASIN TELECOMMUNICATIONS	\$19.95
38016	BISMARCK YOUTH BASEBALL	\$600.00
38017	BROWN AND SAENGER	\$210.90
38018	BUTLER MACHINERY CO.	\$3,317.00
38019	CITY OF MANDAN	\$1,843.36
38020	D & F TELEPHONE	\$25.00
38021	DAKOTA SCREEN ARTS INC	\$28.00
38022	GLENNS WELDING & TRAILER	\$380.60
38023	K & K INSURANCE GROUP	\$1,008.00
38024	KELSCH KELSCH RUFF & KRANDA	\$100.00
38025	MANDAN PROGRESS	\$50.00
38026	MANDAN PUBLIC SCHOOLS	\$27,737.50
38027	MIDCONTINENT BUSINESS	\$153.95
38028	MONTANA DAKOTA UTILITIES	\$9,745.77
38029	MOORHEAD BABE RUTH	\$500.00
38030	NDACO RESOURCES GROUP	\$512.00
38031	NORTH DAKOTA INSURANCE	\$7.50
38032	NORTH DAKOTA LIVING	\$1,297.50

38033	NORTHERN TROPHY &	\$261.50
38034	NOVA FIRE PROTECTION INC	\$140.00
38035	PURCHASE POWER	\$319.99
38036	PREBLE MEDICAL SERVICES INC	\$50.00
38037	RUNNINGS SUPPLY INC	\$6.92
38038	SDPRA	\$1,000.00
38039	STARION INSURANCE	\$795.00
38040	TOWNSQUARE-BISMARCK	\$600.00
38041	TURFWERKS	\$13,596.00
38042	VSA NORTH DAKOTA	\$1,120.00
38043	WARRENS LOCKS AND KEYS	\$97.60
38044	LINCOLN MUTUAL LIFE &	\$172.90
38045	ND PERS	\$14,290.56
38046	BIS-MAN STOCK CAR	\$1,250.00
38047	D & F TELEPHONE	\$25.00
38048	DIRK PLUMBING & HEATING INC	\$180.00
38049	INFORMATION TECHNOLOGY	\$7.40
38050	BRIAN & JENNIFER MATTHEWS	\$75.00
38051	MIDCONTINENT BUSINESS	\$1,155.55
38052	MONTANA DAKOTA UTILITIES	\$7,872.44
38053	MOR-GRAN-SOU	\$180.66
38054	PHOENIX CONSTRUCTION	\$18,360.00
38055	RAMBO, JAMES	\$21.00
38056	SIGNS BY JAN	\$135.00
38057	VERIZON WIRELESS	\$543.48
38058	WASTE MANAGEMENT OF ND	\$532.17
38059	WEST FARGO BABE RUTH	\$600.00
38060	CITY OF MANDAN	\$3,000.00
38061	DICKINSON MUSTANG BASEBALL	\$600.00

Payroll total for 2/1/13 \$42,951.43

Payroll Total for 2/15/13 \$42,298.79

US BANK \$18,525.99

A Motion to adjourn the meeting at approximately 6:15PM CDT was given by Commissioner Allan, seconded by Commissioner Keller.



 President, board of Park Commissioners



 Clerk, Mandan Park District