

Mandan Park District  
Board Meeting Minutes  
December 10, 2018

The Board of Park Commissioners duly met in special session on Monday, December 10 2018 at City Hall 205 2<sup>nd</sup> Ave NW in the Bosch Froelich room.

**Attendees:**

Park Commissioners: President Wade Meschke, Vice President Jason Arenz, Commissioner's Wanda Knoll, Chad Hatzenbuhler, and Miles Mehlhoff.

Park District Staff present: Director Cole Higlin, Accounting Manager Teri Welch, Park Superintendent Dustin Fleck, Recreation Manager Naomi Erdahl, Golf Operations Manager Brad Olson, and Sports Complex Facility Manager Dave Frueh.

President Meschke called the meeting to order at approximately 5:30pm, CDT.

**Public Communication:** Jan Fasching asked the Park Board about the status of Faris Field development. President Meschke stated that the storm water management report has been completed and waiting on the City of Mandan to determine the next plan of action.

**Minutes:** Motion by Vice President Arenz and seconded by Commissioner Koll to approve the November 12 and November 26, 2018 minutes as presented. Motion passes 5-0.

**Unfinished Business:**

**Item # 1:** President Meschke asked if anyone would like to appear in regards to the south side special assessment. President Meschke stated that the Park District does not have jurisdiction on determine special assessments, citizens would need to protest or express your concerns directly to the City of Mandan. Colleen Popelka stated that she was opposed to the assessment, she question the need for storm water since the maps demonstrate holding ponds. Mrs. Popelka stated that she doesn't support storm water in her area for ball diamonds to drain properly. Mrs. Popelka stated that the public advertisement of the protest. President Meschke stated that she needs to contact City of Mandan on protest. Director Higlin stated that the letter went out on Dec. 7, 2018 in the paper. Director Higlin explained that the storm water in the area outside of the ball diamonds is the purpose of storm water. The underground infrastructure is to help all residents provide longevity of the roads. Park property actually helps save costs to the residents by having the retention pond on our property, the storm water doesn't benefit Park District. Park District is being assessed the same as the residents which is based on linear feet which the Park District has around 4,000 linear feet. Director Higlin stated we will be assessing our assessments city wide and do not want to place any additional burden on landowners in this area if they do not want this improvement district. Director Higlin stated to please contact the City of Mandan in regards of your concerns prior to January 8, 2019 public hearing. Brenda Fasching stated that she does not support the assessment and would like the Park District to help the citizens by protesting. President Meschke stated that the Park District did not initiate the project and it's a difficult situation. Jan Fasching asked how you are looking for to pay for it. Can we raise fees on users or raise the mill levies? President Meschke stated that we haven't determined that, but special assessment is probably the best option. Vice President Arenz stated that the area had been put off for so long and now the cost is extremely high today.

**Item # 2:** Director Higlin updated the board on construction status, masonry construction has started and weather has been cooperative. The turf has been delivered and needs four days of 32 degree overnight weather to install. We have spent our \$1 million dollar allocation towards the project along with the first year of pledges with an ytd construction bills of \$1,218, 000. We will be communicating with Damian about transferring there loan proceeds next month.

**New Business:**

**Item # 1:** Amanda Lantz; Dakota Star Gymnastic Director updated the board on the enrollment. With the larger space, newer equipment, ADA accessibility, and capacity safely offer is 269 athletes. With a large increase, we struggle with hiring and training employees to fill our needs. The waiting list is exciting knowing that we have that much interest along with two show teams.

**Items # 2:** Brad Olson; Golf Operation Manager presented 2019 golf rates for approval. We haven't raised membership rates since 2015. The most significant change in membership is the decrease in senior membership to be in align with area competition. Green fees will increase two dollars for 18 holes and \$1 for 9 holes. Commissioner Hatzenbuhler asked if Foot golf rates increase, the plan at this time is no. Motion by Commissioner Knoll to approve 2019 golf rates as presented, seconded by Commissioner Hatzenbuhler, motion passes 5-0.

Authorization of payment of the monthly bills. Motion was made by Commissioner Arenz seconded by Commissioner Hatzenbuhler. Motion passes 5 -0.

**MANDAN PARK DISTRICT**  
**\*Check Summary Register**

December 2018

Name	Check Date	Check Amt	
<b>11000 STARION FINANCIAL</b>			
Paid Chk# 042186	A-1 HEATING & AIR ND	12/11/2018	\$4,800.00 HEATING AND COOLING SOCCER COM
Paid Chk# 042187	ALL-AMERICAN ARENA	12/11/2018	\$2,947.35 TWO SETS OF HOCKEY GOALS
Paid Chk# 042188	BANYON DATA SYSTEMS INC	12/11/2018	\$1,985.00 ANNUAL SUPPORT ACCOUNTING SOFT
Paid Chk# 042189	BISMARCK LUMBER	12/11/2018	\$9,283.40 STEEL ROOF FOR EALGES PARK PRO
Paid Chk# 042190	BROCK WHITE CO. LLC	12/11/2018	\$3,375.90 MULCH-MM
Paid Chk# 042191	BSN SPORTS	12/11/2018	\$786.75 SWEATSHIRTS-SSC
Paid Chk# 042192	CENTRAL MECHANICAL IN	12/11/2018	\$332.88 FIXED LEAKING PIPE SSC
Paid Chk# 042193	CUSTER HEALTH UNIT	12/11/2018	\$315.00 2019 LICENSE RENEWAL FOR CONCE
Paid Chk# 042194	CUSTOM AIRE INC	12/11/2018	\$11,705.70 CONTRACT BILLING #1 MEMORIAL B
Paid Chk# 042195	DAKOTA STAR GYMNASTICS	12/11/2018	\$407.58 NOV HEALTH INSURANCE REIMB
Paid Chk# 042196	DIRK PLUMBING & HEATING INC	12/11/2018	\$499.25 RAGING RIVERS PUMPS REPAIR
Paid Chk# 042197	DOG WASTE DEPOT	12/11/2018	\$375.96 DOG WASTE ROLL BAGS FOR PARK
Paid Chk# 042198	ECO FACILITY SERVICES	12/11/2018	\$400.00 OFFICE CLEANING MONTHLY FEE
Paid Chk# 042199	ELECTRIC SYSTEMS INC	12/11/2018	\$19,538.14 CONTRACTING BILLING #1 MEMORIA
Paid Chk# 042200	FERGUSON WATERWORKS	12/11/2018	\$32,398.72 PW PUMP REPLACEMENT
Paid Chk# 042201	FIRESIDE OFFICE SOLUTIONS	12/11/2018	\$356.00 PAPERVISION MAINTENANCE NOV 20
Paid Chk# 042202	GREAT PLAINS SECURITY	12/11/2018	\$240.00 MONITORING ELECTRONIC SYSTEMS-
Paid Chk# 042203	KADRMAS LEE & JACKSON INC	12/11/2018	\$6,000.00 MEMORIAL BALLPARK RENOVATION
Paid Chk# 042204	KELSCH RUFF KRANDA NAGLE	12/11/2018	\$100.00 RETAINER LEGAL FEES
Paid Chk# 042205	KIWANIS CLUB	12/11/2018	\$355.00 KIWANIS DONATION
Paid Chk# 042206	MANDAN BRAVES BOYS	12/11/2018	\$200.00 SEASON PASS AD-RR
Paid Chk# 042207	MANDAN POLICE DEPARTMENT	12/11/2018	\$150.00 ALARM FEES-SSC
Paid Chk# 042208	MANN SIGNS INC	12/11/2018	\$11,795.00 GOLF SIGNS
Paid Chk# 042209	MISSOURI VALLEY PETROLEUM	12/11/2018	\$1,104.40 OIL-PW
Paid Chk# 042210	NDACO	12/11/2018	\$2,071.03 JANUARY I.T. SERVICES
Paid Chk# 042211	NORTHERN TROPHY &	12/11/2018	\$352.50 KICKBALL SHIRTS
Paid Chk# 042212	NORTHWEST CONTRACTING	12/11/2018	\$637,047.60 CONTRACTING BILLING #4 MEMORIA
Paid Chk# 042213	ONTIS, HOLLY	12/11/2018	\$250.00 LIFEGUARD CERTIFICATION REIMBU
Paid Chk# 042214	PLUNKETTS PEST CONTROL	12/11/2018	\$163.77 PEST CONTROL-RR
Paid Chk# 042215	RED RIVER REFRIGERATION	12/11/2018	\$600.00 MONTHLY WALK THROUGH-SSC
Paid Chk# 042216	NICOLE SCHERR	12/11/2018	\$78.54 MILEAGE-MAC
Paid Chk# 042217	SP&E	12/11/2018	\$1,993.00 TRIM FOR BLEACHERS-SSC
Paid Chk# 042218	SPIFFY BIFFS	12/11/2018	\$377.00 PW PORTAPOTTY
Paid Chk# 042219	STARCK, BRAD	12/11/2018	\$165.00 REFUND FOR BASKETBALL SPONSORS
Paid Chk# 042220	STRATA CORPORATION	12/11/2018	\$1,207.13 CONCRETE MEMORIAL BALLPARK
Paid Chk# 042221	SURE SHRED	12/11/2018	\$174.75 SHRED AT ADMN
	<b>Total Checks</b>		<b>\$753,932.35</b>
US Bank			\$ 14,938.85
12/14/18 Payroll			\$ 59,490.24
12/28/18 Payroll			\$ 58,880.68

Commissioner Reports: Commissioner Melhoff stated that a new indoor soccer tournament has been scheduled at the All Seasons Arena. Commissioner Hatzenbuhler shared his appreciation for staff responding to emails after hours.

Motion to adjourn the meeting was at approximately 6:10pm. Motion made by Vice President Arenz, seconded by Commissioner Hatzenbuhler. Motion passes 5-0.

Cole Higlin  
 Clerk, Mandan Park District

Wade Meschke  
 President, Board of Park Commissioner