

Mandan Park District  
Board of Minutes  
January 14, 2013

The Board of Park Commissioners duly met in regular session on Monday January 14, 2013 at Mandan City Hall. Those present were President Arenz, Vice President Porter, Commissioners Allan, Keller, Knoll and Legal Counsel Arlen Ruff.

President Arenz called the meeting to order at approximately 5:30pm, CDT. President Arenz added an agenda item #4 for Discussion on the north land purchase; he then asked if there were any changes or corrections to the minutes from the December 10, 2012 regular meeting. Vice President Porter offered an amendment in Unfinished Business #2 the dollar amount needed to be corrected from \$30,000 to \$300,000. A motion was giving by Commissioner Knoll, seconded by Commissioner Keller, to approve the minutes as stated, and the motion carried the approval of the board.

Unfinished Business: nothing for discussion

New Business #1: Golf Manager, Brad Olson, presented the board for approval the raising of the fee structure for the 2013 season at both golf courses for the Mandan Park District. Motion was made by Vice President Porter to adopt the 2013 Golf Rates as presented, seconded by Commissioner Keller. A roll call vote was taken with all commissioners voting yes. Motion passes.

New Business #2: Golf Manager, Brad Olson presented the board for approval to dispose of or sell unused golf course equipment. Motion was made by Commissioner Knoll for the liquidation of equipment, seconded by Commissioner Keller. A roll call vote was taken with all commissioners voting yes. Motion passes.

New Business #3: Director Higlin presented the board for approval to enter into an agreement with ICON architect to do a facility audit of the All Seasons Arena for mechanical issues and to get true and accurate costs for renovation and expansion needs. To enter the agreement \$10,000 is required. \$5,000 would come from the Mandan Hockey Club and \$5,000 from the Park District, which has already been budgeted. Vice President Porter made a motion to approve the \$10,000 contract, seconded by Commissioner Knoll. A roll call vote was taken with all commissioners voting yes. Motion passes.

New Business #4: Director Higlin presented to the board the MDU proposed pipeline which will run along the northeast border of the new park land. Director Higlin asked for approval of the current location of the pipeline and asked MDU to present to the park board if deviations are made to this proposed location. Commissioner Keller made a motion to acknowledge the easement of the MDU pipeline, with the knowledge that if something changes it will be presented to them, seconded by Commissioner Allan. A roll call vote was taken with all commissioners voting yes. Motion passes.

Staff and Commissioner Reports: Director Higlin informed the board that the Legislative watch issues he is dealing with will be email out to them each week. Gaye Niemiller did not have anything to report at this meeting. Reid Katzung noted that during the public skating Winter Days the All Seasons Arena ran out of rental skates giving it quite the turnout! We booked our first group for this summer, Dakota Horizon Girl Scouts booked today for 2013 and last summer they had 228 girls that show up for that. Mike Zerr informed the board that we received our 4100 mower last week and its up, running and ready to go. Dave Frueh stated the volleyball tournament went very well. He informed the board of the New Year's Special at Raging Fitness that's doing very well and we are getting a lot of new members signing up and trying out the facility. We currently have 350 active members in the fitness center. Brad Olson did not have anything to report at this portion of the meeting as he spoke earlier. Commissioner Allan brought up the topic of a cross country ski trail. He said he has had many inquiries on the feasibility of that, where would it be located, what kind of equipment would be needed, etc. Brad Olson imputed that the equipment we would need would be a groomer & something to pull the groomer with. He stated they could make a trail over at the Municipal Golf Course since there is already a warming house and staffing already on hand. There is a possibility of getting a grand for the equipment, which is being looked into. It is also being discussed that we go in with Morton County on the grant and share the equipment with them as well. President Arenz wanted to update everyone on the Rec Center/ YMCA building. Where we are at today, Sanford is in the middle of their budgeting process for this coming year. Sanford does want to participate somehow but no dollar amount has been set with the YMCA and Park District. Two private parties are interested in building the facility but nothing has been determined as of yet. After the building process they would lease it back to the Park District if it may be or the YMCA and possibly Sanford.

The next agenda item was approval of the monthly bills, a motion by Commissioner Knoll, seconded by Commissioner Keller. Roll call vote was taken with all commissioners voting yes. Motion passes.

003361E	ND STATE TAX COMMISSIONER	\$2,483.96
003363E	CITY AIR MECHANICAL INC	\$20.76
003364E	JERRYS VACUUM CENTER	\$13.00
003365E	STEINS INC	\$443.12
003366E	RUNNINGS SUPPLY INC	\$63.93
003367E	CLOVERDALE COUNTRY STORE	\$54.00
003368E	BORDER STATES ELECTRIC	\$59.06
003369E	MENARDS	\$85.98
003370E	NAPA OF MANDAN	\$169.85
003371E	RIVER CITY SPORTS INC	\$10.99
003372E	CPI QUALIFIED PLAN CONSULT	\$4,125.41
003373E	INTERNAL REVENUE SERVICE	\$9,544.85
003374E	AFLAC FLEX	\$248.65
003375E	CPI QUALIFIED PLAN CONSULT	\$4,540.94
003376E	INTERNAL REVENUE SERVICE	\$10,017.05
003377E	AFLAC FLEX	\$195.25

003378E	CRESCENT PRINTING INC	\$23.36
003379E	SIGN PRO	\$375.00
003380E	A & B PIZZA	\$30.32
003381E	DEPARTMENT OF TRANSPORTATION	\$11.50
003382E	RICE BOWL	\$23.35
003383E	TESORO	\$101.99
003384E	MARSHALL LUMBER	\$37.18
003385E	MISSOURI VALLEY PETROLEUM	\$1,006.08
003386E	MTI DISTRIBUTING INC	\$71.45
003387E	NAPA OF MANDAN	\$438.57
003388E	RUNNINGS SUPPLY INC	\$118.74
003389E	DAKOTA DUSTEX INC	\$279.05
003390E	DANS SUPERMARKET	\$67.98
003391E	STAPLES	\$145.23
003392E	WARRENS LOCKS AND KEYS	\$4.95
003393E	NAPA OF MANDAN	\$5.29
003394E	PETRO SERVICE USA	\$122.35
003395E	RUNNINGS SUPPLY INC	\$27.28
003396E	SAMS CLUB	\$96.70
003397E	LOWES HOME CENTERS INC	\$523.98
003398E	MARSHALL LUMBER	\$36.68
003399E	NAPA OF MANDAN	\$5.69
003400E	STAPLES	\$54.98
003401E	TARGET	\$45.16
003402E	BORDER STATES ELECTRIC	\$54.16
003403E	CENTRAL MARKET	\$29.14
003404E	GLENNS WELDING & TRAILER	\$432.00
003405E	LOWES HOME CENTERS INC	\$98.24
003406E	KUPPER CHEVROLET	\$6.16
003407E	WALMART	\$363.67
003408E	CENTRAL MARKET	\$187.51
003409E	HIRSCH FLORAL & GIFTS	\$58.30
003410E	ND STATE TAX COMMISSIONER	\$97.68
003411E	ND STATE TAX COMMISSIONER	\$310.49
003412E	ND STATE TAX COMMISSIONER	\$861.84
003413E	HEARTLAND PAYMENT SYSTEMS	\$259.37
003414E	HEARTLAND PAYMENT SYSTEMS	\$68.38
003415E	FIRST NATIONAL MERCHANT	\$166.05
003416E	FIRST NATIONAL MERCHANT	\$35.85
003417E	FIRST NATIONAL MERCHANT	\$212.71
003418E	PLUG & PAY TECHNOLOGIES, INC	\$20.00
003419E	WAGE WORKS	\$75.00
37958	STAN PUKLICH CHEVROLET	\$14,329.00
37959	PETTY CASH	\$30.00
37960	ARMOR INTERACTIVE	\$55.00
37961	BASIN TELECOMMUNICATIONS	\$19.95
37962	BISMARCK TRIBUNE	\$872.00
37963	BROWN AND SAENGER	\$104.85

37964	CITY OF MANDAN	\$5,198.77
37965	CLEARY BUILDING CORP	\$5,705.00
37966	DAKOTA REFRIGERATION	\$2,360.25
37967	DAKOTA SCREEN ARTS INC	\$957.00
37968	TNT TRAINING	\$1,000.00
37969	DELZER, ALICE	\$21.00
37970	FODES CARPET INC	\$315.00
37971	INFORMATION TECHNOLOGY	\$7.40
37972	KUPPER CHEVROLET	\$14,530.50
37973	MANDAN PUBLIC SCHOOLS	\$70.00
37974	MEDIAUSA ADVERTISING	\$2,975.00
37975	MORTON COUNTY TREASURER	\$97,292.67
37976	MTI DISTRIBUTING INC	\$73,693.76
37977	NDACO RESOURCES GROUP	\$512.00
37978	NDRPA	\$949.00
37979	NORTHERN TROPHY & PROMOT	\$589.35
37980	NRPA CONGRESS	\$150.00
37981	PURCHASE POWER	\$319.99
37982	RINAS, SARA	\$35.00
37983	STARION FINANCIAL	\$98,664.81
37984	STARION INSURANCE	\$42,119.00
37985	TOWNSQUARE-BISMARCK	\$400.00
37986	VANCO SERVICES, LLC	\$15.75
37987	VERIZON WIRELESS	\$546.85
37988	WASTE MANAGEMENT OF ND	\$835.48
37989	WINFIELD SOLUTIONS LLC	\$18,814.97
37990	WORLD WATERPARK	\$375.00
37991	FLEX ONE	\$482.79
37992	WASHINGTON NATIONAL INS CO	\$14.60
37993	AVI SYSTEMS	\$183.00
37994	BIS-MAN CONVENTION AND	\$200.00
37995	DAKOTA PROMOTIONS	\$77.00
37996	ELECTRO WATCHMAN INC	\$649.00
37997	MANDAN POLICE DEPARTMENT	\$75.00
37998	MIDCONTINENT BUSINESS	\$824.93
37999	MONTANA DAKOTA UTILITIES	\$1,491.80
38000	MOR-GRAN-SOU	\$180.76
38001	NDACO RESOURCES GROUP	\$428.15
38002	NORTH DAKOTA GOLF	\$275.00
38003	OFFICE OF STATE AUDITOR	\$100.00
38004	SANFORD HEALTH	\$118.13
38005	GARRETT SCHULTZ	\$258.00
38006	UNIVERSITY OF NORTH DAKOTA	\$906.72
38007	LINCOLN MUTUAL LIFE & CASUA	\$165.15
38008	ND PERS	\$14,290.56

Payroll total for 1/4/13	\$39,747.25
Payroll total for 1/18/13	\$42,001.12
US BANK	\$6375.26

A motion to adjourn the meeting at approximately 6:15PM CDT was given by Commissioner Allan, seconded by Vice President Porter.



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President, board of Park Commissioners



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Clerk, Mandan Park District