

Mandan Park District  
Board of Minutes  
January 13, 2014

The Board of Park Commissioners duly met in regular session on Monday, December 9, 2013 at Mandan City Hall. Those present were President Arenz, Commissioners Keller, Knoll, and Allan. Vice President Porter and Legal Counsel Ruff were absent.

President Arenz called the meeting to order at approximately 4:30pm, CDT. President Arenz asked for approval of the minutes for January 13 regular meeting; A motion was made by Commissioner Keller, seconded by Commissioner Allan. A roll call was taken, all voting yes, motion passes.

**Unfinished Business # 1:** None

**New Business #1:** Accounting Manager; Heide Delorme requested approval to attend the Government Finance Officers Association Conference. The conference is May 18-21, 2014 in Minneapolis, MN. Total cost to attend the conference is \$1,130. Motion by Commissioner Knoll and seconded by Commissioner Keller; roll call vote, motion passes.

**New Business #2:** Golf Operations Manager; Brad Olson presented 2014 golf rates. Motion by Commissioner Allan to approve the 2014 golf rates, seconded by Commissioner Keller; roll call vote, motion passes.

Golf Superintendent Garrett Schultz presented the 2014 mower bids for approval. For 2014 we had budgeted \$100,000 for two mowers. We received two bids from Turfwerks and MTI. Recommendation is to purchase the Turfwerks greens mower and (3) blade reels in the amount of \$34,299 and the MTI 10ft. rotary mower in the amount of \$62,589. Total cost of both mowers is \$96,888. Motion by Commissioner Knoll and seconded by Commissioner Allan to approve the mower bids in the amount of \$96,888; roll call vote, motion passes.

**New Business # 3:** Director Higlin presented the revised exclusive beverage contract with Pepsi. Attorney Ruff made recommendations at the December board meeting to two items that needed to be address prior to signing. Director Higlin stated that all items were changed per Attorney Ruff recommendations. Director Higlin gives his recommendation along with Attorney Ruff to approve revised contract as presented. Motion by Commissioner Knoll and seconded by Commissioner Allan to approve the contract as presented, roll call vote, motion passes.

**New Business # 4:** Director Higlin requested approval to apply for the Land & Water Conservation Grant due Feb. 10 for replacement of the Kid Pool and Aquatic Play Unit. The request for the grant funding is in the amount of \$200,000 and total cost of the project is \$500,000. Fund to replace the Kid Pool and Aquatic Play Unit will be used from the general fund. This project has been part of our 2014-2016 Strategic Plan. Motion by Commissioner Knoll and seconded by Commissioner Keller to apply for Land & Water Conservation Grant in the amount of \$200,000. Roll call vote, motion passes.

Staff Reports:

Reid Katzung; Raging Rivers: December Holiday promotion with 97.5 radio station sold 282 passes which is up from last year. All Seasons Arena ice rent has increased for the month of December. The new Aquatics Supervisor Rebecca Thomson has been hired

Dave Frueh; Rec. Manager: Winter Daze has started Volleyball tournament and Movie at the Middle School. Baseball registration starts in February.

Heide Delorme; Acct. Manager: Year end and W-2s is taking place, hired temporary employee to assist with accounting work load.

Garret Schultz; Golf Supt: reported on Cross Country Skiing and the increase use.

Mike Zerr; Park Supt: Received three applications for Mechanic position that is available, interviews will take place this week.

Commissioner Reports. – No reports.

Authorize payment of the monthly bills. A motion by Commissioner Allan, seconded by Commissioner Keller, motion passes.

38749	ARMOR INTERACTIVE	\$35.00
38750	BROWN AND SAENGER	\$86.54
38751	CASTLE BRANCH INC	\$274.00
38752	CITY OF MANDAN	\$5,338.86
38753	DAKOTA SCREEN ARTS INC	\$411.75
38754	DIRK PLUMBING & HEATING INC	\$509.25
38755	FASTENAL COMPANY	\$20.85
38756	FITNESS DOC INC	\$287.50
38757	GREAT PLAINS SECURITY	\$1,115.00
38758	IMAGES PRINTING INC	\$369.70
38759	INFORMATION TECHNOLOGY	\$7.70
38760	KELSCH KELSCH RUFF & KRANZ	\$348.50
38761	LIBERTY BUSINESS SYSTEMS	\$213.48
38762	MANDAN PUBLIC SCHOOLS	\$55.00
38763	MISSOURI RIVER PAGES	\$50.00
38764	NDACO RESOURCES GROUP	\$838.43
38766	PLUNKETTS PEST CONTROL	\$151.42
38767	R K ELECTRIC	\$251.50
38768	SPIFFY BIFFS	\$79.00
38769	STARION INSURANCE	\$28.00
38770	TOWNSQUARE-BISMARCK	\$250.05
38771	TURFWERKS	\$75.30
38772	VANCO SERVICES, LLC	\$33.50
38773	WARRENS LOCKS AND KEYS	\$60.00

38797	NORTHERN TROPHY & PROMOTION	\$730.30
38774	MANDAN POLICE DEPT	\$90.00
38775	MANDAN PROGRESS ORG	\$1,100.00
38776	NDACO RESOURCES GROUP	\$512.00
38777	NDRPA	\$953.00
38778	PETTY CASH	\$30.00
38779	ST. ALEXIUS MEDICAL CENTER	\$250.00
38780	THOMAS, REBECCA	\$500.00
38781	UNIVERSITY OF NORTH DAKOTA	\$1,876.92
38782	VANCO SERVICES	\$21.00
38783	VERMONT SYSTEMS	\$50,380.65
38784	WASTE MANAGEMENT OF ND	\$650.59
38785	WINFIELD SOLUTIONS	\$23,997.23
28786	WOODMANSEES OFFICE SUPPLIES	\$699.00
	PAYROLL	\$41,949.65
	PAYROLL	\$44,096.53
	US BANK	\$17,928.49

Next upcoming regular meeting will be February 10, 2014 at 4:30 pm at City Hall.

A Motion to adjourn the meeting at approximately 6:10 pm was made by Commissioner Keller and seconded by Commissioner Allan.

---

Jason Arenz  
President, Board of Park Commissioners

---

Cole Higlin  
Clerk, Mandan Park District