

Mandan Park District  
Board Meeting Minutes  
April 8, 2019

The Board of Park Commissioners duly met in special session on Monday, April 8, 2019 at City Hall 205 2<sup>nd</sup> Ave NW in the Bosch Froelich room.

Attendees:

Park Commissioners: President Wade Meschke, Vice President Jason Arenz, Commissioner's Chad Hatzenbuhler, Wanda Knoll and Miles Mehlhoff.

Park District Staff present: Director Cole Higlin, Park Superintendent Dustin Fleck, and Recreation Manager Naomi Erdahl.

President Meschke called the meeting to order at approximately 5:30pm, CDT.

**Public Communication:** Mr. Jan Fasching appeared before the board to ask when Faris Field is going to be constructed. Vice President Arenz stated that it is scheduled for 2020 and waiting for south side street and storm water bids to be approved.

**Minutes:** Motion by Commissioner Arenz and seconded by Commissioner Knoll to approve the March 8, 2019 regular meeting. Motion passes 5-0.

**Unfinished Business:**

**Item # 1:** Higlin updated the board on the Memorial Ballpark construction. Timeline of construction as of April 15 turf installation will begin with fine grading and we need overnight temperatures for gluing the seams. The remaining items include the mechanical, electrical, painting interior and exterior, stadium seats, and the ground is very wet as the ground thaws. Once ground unthaws NWC will start pouring the concrete around the perimeter. The Mandan Baseball Club requested to get estimates for a new sound system. Commissioner Knoll asked if we have any games scheduled before Memorial Day, staff stated that we do not have any games schedule until after Memorial Day. If contractors get it completed in time before the high school season ends, we will do our best to meet that game. The goal is still to have the facility completed by Memorial Day weekend.

**New Business:**

**Item # 1:** Recreation Manager Naomi Erdahl introduced Bill Ashford Jr as the Raging Rivers Facility Supervisor along with Aquatics at the Mandan Aquatic Center. Park Superintendent Dustin Fleck introduced Dale Barth as the new carpenter and Kaiden Straabe as the new Facility Supervisor with his main responsibility of maintaining our ball diamonds. President Meschke thanked everyone for their hard work and good luck.

**Items # 2:** Director Higlin presented the contract for HA Kautzman Master Plan from KLJ in the amount of \$15,000. The scope of work would include a summary of existing inventory and topography, develop (2) concepts, (1) public hearing for citizens to provide feedback on the concepts, refine concepts from public hearing, develop a costs estimate, and final master plan. Director Higlin mentioned that discussion will need to happen at our annual retreat in July as to a timeline of renovation. Motion by Commissioner Knoll and seconded by Vice President Arenz to approve KLJ in the amount of \$14,750; motion passes 5-0.

Commissioner/Staff Reports:

Recreation Manager Naomi Erdahl mentioned that we are currently hiring summer staff and preparing Raging Rivers for opening.

Park Superintendent Fleck stated that soccer fields are painted and baseball field will be a few days' behind before painting and infield dragging can occur.

Director Higlin stated that our first weekend we only had (9) holes open and starting tomorrow we should have all (18) holes open. Commissioner Mehlhoff stated that youth soccer enrollment continues to increase.

Authorization of payment of the monthly bills. Motion was made by Commissioner Knoll seconded by Commissioner Arenz Motion passes 5-0.

**MANDAN PARK DISTRICT**  
**\*Check Summary Register**

April 2019

Name	Check Date	Check Amt	
<b>11000 STARION FINANCIAL</b>			
Paid Chk# 042362	BISMARCK MANDAN CHAMBER	4/9/2019	\$295.00 MEMBERSHIP DUES
Paid Chk# 042363	BISMARCK-MANDAN CVB	4/9/2019	\$60.00 CVB ANNUAL MEETING COLE DAVE N
Paid Chk# 042364	BOBCAT OF MANDAN INC	4/9/2019	\$37,801.20 2018 BOBCAT 74" LOW PROFILE BU
Paid Chk# 042365	BSN SPORTS	4/9/2019	\$5,516.23 BSB PANTS, CAPTS, BELTS
Paid Chk# 042366	CS DOORS INC	4/9/2019	\$263.69 LOGIC BOARD FOR ASA DOOR
Paid Chk# 042367	CUSTOM AIRE INC	4/9/2019	\$3,292.22 MEM BALL PARK RENO PAY AP #3
Paid Chk# 042368	DAKOTA FIRE STATION	4/9/2019	\$609.55 FIRE EXTINGUISHER SERVICE-PW
Paid Chk# 042369	DAKOTA STAR GYMNASTICS	4/9/2019	\$425.33 MARCH HEALTH INSURANCE REIMB
Paid Chk# 042370	DIRK PLUMBING & HEATING INC	4/9/2019	\$140.00 HEATER UNIT REPAIR-ASA
Paid Chk# 042371	GREAT PLAINS SECURITY	4/9/2019	\$107.00 SECURITY SERVICES-PARK SHOP
Paid Chk# 042372	INNOVATIVE OFFICE	4/9/2019	\$87.45 PAPER-ADMIN
Paid Chk# 042373	KADRMAS LEE & JACKSON INC	4/9/2019	\$1,000.00 CONSTRUCTION ADMIN MEM BALLPAR
Paid Chk# 042374	LEVI, CINDY	4/9/2019	\$650.00 FEB/MAR H.R. SERVICES
Paid Chk# 042375	MANDAN PROGRESS	4/9/2019	\$100.00 MEM DUES 1 YEAR
Paid Chk# 042376	MANDAN PUBLIC SCHOOLS	4/9/2019	\$75.00 SCHOOL BULLITENS
Paid Chk# 042377	MANN SIGNS INC	4/9/2019	\$35.00 RR MARKETING SIGN
Paid Chk# 042378	ND SAFETY COUNCIL	4/9/2019	\$2,734.74 AED AND FIRST AID KIT-BASEBALL
Paid Chk# 042379	NDACO	4/9/2019	\$3,375.61 OPTIFLEX COMPUTER-PARK SHOP- D
Paid Chk# 042380	NORTHERN TROPHY &	4/9/2019	\$1,430.00 VB SHIRTS
Paid Chk# 042381	NORTHWEST CONTRACTING	4/9/2019	\$46,402.79 MEM BALLPARK RENO PAY AP #8
Paid Chk# 042382	NOVA FIRE PROTECTION INC	4/9/2019	\$570.00 FIRE PROTECTION AGREEMENT ANNU
Paid Chk# 042383	PREBLE MEDICAL SERVICES	4/9/2019	\$50.00 DRUG TESING FOR NEW EMPLOYEEE
Paid Chk# 042384	RED RIVER REFRIGERATION	4/9/2019	\$285.00 COMPRESSOR MAINTENANCE-SSC
Paid Chk# 042385	SAFE SLIDE RESORATION	4/9/2019	\$7,500.00 50% DOWN PYMT-SLIDE RESTORATIO
Paid Chk# 042386	NICOLE SCHERR	4/9/2019	\$55.08 MILEAGE-MAC
Paid Chk# 042387	STARION BOND SERVICES	4/9/2019	\$159,654.25 FEES-RR REV BOND
Paid Chk# 042388	STARION INSURANCE	4/9/2019	\$108.00 INSURE 2019 TOOLCAT
Paid Chk# 042389	STEINS INC	4/9/2019	\$553.12 CLEANING SUPPLIES GARBAGE BAGS
Paid Chk# 042390	JOHN WEEDA	4/9/2019	\$2,730.70 PROP TAX REIMB-TEAMSTERS PARK
	<b>Total Checks</b>		<b>\$275,906.96</b>
US Bank			\$10,420.35
Payroll 4/5/2019			\$55,877.32
Payroll 4/19/2019			\$63,525.59

Motion to adjourn the meeting was at approximately 5:45pm. Motion made by Commissioner Knoll, seconded by Commissioner Hatzenbuhler. Motion passes 5-0.

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 Cole Higlin  
 Clerk, Mandan Park District

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 Wade Meschke  
 President, Board of Park Commissioner