

Mandan Park District
Board Meeting Minutes
January 11, 2021

The Board of Park Commissioners duly met in special session on Monday, January 11, 2021, at City Hall, 205 2nd Ave NW in the Bosch Froelich room.

Attendees:

Park Commissioners: President Wade Meschke, Vice President Jason Arenz, Commissioners Chad Hatzenbuhler, Jen Froehlich and Miles Mehlhoff.

Park District Staff present: Cole Higlin and Dustin Fleck.

Legal Council: Arlen Ruff

President Meschke called the meeting to order at approximately 5:30pm, CDT.

Public Communication: No one appeared.

Minutes: Motion by Commissioner Froehlich and seconded by Commissioner Hatzenbuhler to approve the December 14, 2020 regular meeting and December 14, 2020 strategic planning retreat. Motion passes 5-0.

Item #1 Director Higlin provided an update on the Dacotah Centennial Park facility assessment and master plan for a permanent rodeo arena. Director Higlin stated that February 3, 2021 ICON and park district staff would meet with all of the user groups that utilize the site. The first planning session is at 11:30am with Bismarck Mandan Stock Car Association and 12:30pm is Horse & Saddle Club, Mandan Progress Organization, and Rodeo Committee.

Item #2: Director Higlin updated the board on the preliminary meeting with ICON who did a walkthrough of the interior and exterior of the Park Operations Maintenance building. ICON will present a scope of services along with their fee at the February 8, 2021 meeting. Their first concerns are bringing the existing building up to code if we want to expand the shop. Director Higlin stated that typically if renovation requires 50-60% replacement of the building, it might be in our best interest to construct a new building and use the current building for storage. The current maintenance building was constructed in the early 1940's and over the years we have made slight improvements to it. ICON plans on having a structural engineer look at the existing building and determine if we can expand the current footprint.

Item #3: President Meschke read the first consideration of revisions of Park District ordinances:

- A) Ordinance # 1001 relating to meetings, officers, and rules of procedures and repealing ordinance in conflict.
- B) Ordinance # 1002 regulating the speed and use of motor vehicles, mini bikes, snowmobiles on park and playground properties; providing for exceptions and thereto and penalties for violation.
- C) Ordinance # 1003 was deleted and combined with Ordinance # 1001.
- D) Ordinance # 1004 relating to procedure for conveyance, sale, lease, or disposal of personal and real property of the Park District.
- E) Ordinance #1005 was deleted and combined with Ordinance # 1001.
- F) Ordinance # 1006 regulating the use of alcoholic beverages in park property, providing for enforcement, and penalties for violations.
- G) Ordinance # 1008 was deleted and combined with Ordinance #1009.
- H) Ordinance # 1009 prohibiting certain acts in park properties and providing penalties for violations.
- I) Ordinance # 1047 regulating the usage of fireworks on park property.

Motion by Vice President Arenz and seconded by Commissioner Mehlhoff to approve the Park district ordinances as presented. Motion passes 5-0.

Item # 4: Director Higlin presented approval to advertise now for the 2022 ice resurfer due to delivery status has been communicated that it will take 10-12 months to deliver because of covid issues with parts. We would like to trade in the 2004 Olympia and I have already sold naming rights to Schwan Buick GMC Cadillac for \$50,000. We have budgeted \$150,000 in our strategic plan for 2022. Motion by Commissioner Mehlhoff and seconded by Vice President Arenz to approve request for proposals for a new ice resurfer. Motion passes. Director Higlin stated that we will present the bids at the March board meeting for final approval.

Authorization of payment of the monthly bills. Motion was made by Vice President Arenz and seconded by Commissioner Hatzenbuhler, Motion passes 5-0.

MANDAN PARK DISTRICT
***Check Summary Register**

January 2021

Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 043516	ABRASIVES INC	1/12/2021	\$1,454.48 BUNKER SAND PW
Paid Chk# 043517	ADVANCED BUSINESS METHOD	1/12/2021	\$2,041.34 2021 COPIER MAINTENANCE FEE-AD
Paid Chk# 043518	ALYEA, CODY	1/12/2021	\$24.37 DEC CELL PHONE REIMBURSEMENT-P
Paid Chk# 043519	AVI SYSTEMS	1/12/2021	\$779.42 ALARM SERVICE CALL SSC
Paid Chk# 043520	BARTH, DALE	1/12/2021	\$32.70 DEC CELL PHONE REIMBURSEMENT-PA
Paid Chk# 043521	BISMARCK LUMBER	1/12/2021	\$4,001.01 LUMBER FOR NEW SOCCER SHED
Paid Chk# 043522	BURIAN & ASSOCIATES LLC	1/12/2021	\$2,160.25 IRRIGATION SYSTEM STUDY - PARK
Paid Chk# 043523	COLLIERS SECURITIES LLC	1/12/2021	\$500.00 CONTINUING DISCLOSURE FEES-ADM
Paid Chk# 043524	CS DOORS INC	1/12/2021	\$783.71 OVERHEAD DOOR SPRING REPAIR-PA
Paid Chk# 043525	CUSTER HEALTH UNIT	1/12/2021	\$80.00 RESTAURANT LICENCE RENEWAL-PW
Paid Chk# 043526	DAKOTA PROMOTIONS	1/12/2021	\$24.50 1099-NEC FORMS-ADMIN
Paid Chk# 043527	DAKOTA STAR GYMNASTICS	1/12/2021	\$468.93 REIMBURSE AMANDA DEC HEALTH IN
Paid Chk# 043528	DAVIS EQUIPMENT CO	1/12/2021	\$7,964.31 GREENS MOWER PARTS/ATTACHMENT
Paid Chk# 043529	DELL MARKETING LP	1/12/2021	\$1,492.08 LICENSES FOR NEW SERVER-ADMIN
Paid Chk# 043530	ELECTRO WATCHMAN INC	1/12/2021	\$180.00 ASA ANNUAL FIRE INSPECTION
Paid Chk# 043531	FERGUSON WATERWORKS	1/12/2021	\$780.00 ASPHALT REPAIR MM
Paid Chk# 043532	FETZER ELECTRIC	1/12/2021	\$5,215.96 REPAIR FIELD LIGHTS SSC
Paid Chk# 043533	FRUEH, DAVE	1/12/2021	\$62.10 DEC MILEAGE REIMBURSEMENT-REC
Paid Chk# 043534	KELSCH RUFF KRANDA NAGLE &	1/12/2021	\$0.00 LEGAL FEES
Paid Chk# 043535	KNIFE RIVER	1/12/2021	\$13,092.45 NEW SAND FOR VBALL COURTS-LEGI
Paid Chk# 043536	LEVI, CINDY	1/12/2021	\$600.00 2020 HR SERVICES
Paid Chk# 043537	LIBERTY BUSINESS SYSTEMS	1/12/2021	\$129.00 PRINTER TONER-ADMIN
Paid Chk# 043538	MANDAN PUBLIC SCHOOLS	1/12/2021	\$5,452.91 2020 ASA FACILITY 50/50 COST S
Paid Chk# 043539	MANN SIGNS INC	1/12/2021	\$1,725.00 VEHICLE GRAPHICS WITH NEW LOGO
Paid Chk# 043540	MARKS HEATING & COOLING	1/12/2021	\$321.20 REPAIR FURNACE PW
Paid Chk# 043541	NEUBERGER, TERRY	1/12/2021	\$400.00 ADMIN OFFICE CLEANING DEC.
Paid Chk# 043542	NORTHERN TROPHY &	1/12/2021	\$3,084.00 STAFF APPAREL WITH NEW LOGO
Paid Chk# 043543	NRG TECHNOLOGY SERVICES	1/12/2021	\$12,507.42 FEB. I.T SERVICES
Paid Chk# 043544	RED RIVER REFRIGERATION	1/12/2021	\$6,183.04 FIXED AMMONIA LEAK-SSC
Paid Chk# 043545	NICOLE SCHERR	1/12/2021	\$56.35 DEC. MILEAGE REIMBURSEMENT-MAC
Paid Chk# 043546	STARION INSURANCE	1/12/2021	\$67,043.00 NDIRF 2021 INSURANCE PREMIUM F
Paid Chk# 043547	SUBITUP INC	1/12/2021	\$5,133.60 2021 SUB IT UP TIMECLOCK SOFTW
Paid Chk# 043548	VERMONT SYSTEMS INC	1/12/2021	\$9,585.18 2021 VSI RECREATION SOFTWARE A
Paid Chk# 043549	WATSON, TYRA	1/12/2021	\$95.45 12/28-12/31 MILEAGE REIM-MAQC
Paid Chk# 043550	WESTERENG, JOHN	1/12/2021	\$37.34 NOV. CELL PHONE REIMBURSEMENT-
Paid Chk# 043551	WINFIELD SOLUTIONS LLC	1/12/2021	\$20,353.25 CHEMICAL-PW
	Total Checks		\$173,844.35
	US Bank P-cards		\$16,408.34
	1/8/21 Payroll		\$54,473.45
	1/18/21 Payroll		\$62,011.76

Motion to adjourn the meeting was at approximately 5:48pm. Motion made by Commissioner Mehlhoff and seconded by Vice President Arenz. Motion passes 5-0.


Cole Higlin (Feb 9, 2021 08:07 CST)
 Cole Higlin
 Clerk, Mandan Park District


Wade Meschke (Feb 9, 2021 08:58 CST)
 Wade Meschke
 President, Board of Park Commissioner

January 11 2021 minutes

Final Audit Report

2021-02-09

Created:	2021-02-09
By:	Kelly Churchill (kchurchill@mandanparks.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAj5ID7gSW8INllupSmG8vBeF8CGXeMITT

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