

Mandan Park District
Board Meeting Minutes
November 12, 2018

The Board of Park Commissioners duly met in regular session on Monday, November 12, 2018 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Meschke, Vice President Arenz, Commissioners Mehlhoff, Knoll, and Hatzenbuhler.

President Meschke called the meeting to order at approximately 5:30 pm, CDT. President Meschke asked for approval of the minutes for the October 8, 2018 regular meeting. Motion was made by Vice President Arenz, seconded by Commissioner Hatzenbuhler. Motion passes 5-0.

Public Communication:

No one appeared.

Unfinished Business:

Item # 1: Memorial Ballpark Update: Director Higlin presented an overview of the construction project and timeline. Director Higlin requested approval to purchase outfield fence material for the ballpark. The Mandan Baseball Club is willing to reimburse the Park District for the cost of the fence, they would like to take advantage of not paying sales tax. Total cost of the fence and yellow cap is estimated around \$37,000. Motion by Vice President Arenz to approve purchasing the fence material and that the Mandan Baseball Club would be 100% responsible for the cost of the fencing material. Seconded by Commissioner Knoll. Motion passes 5-0. Director Higlin stated that Parks Department staff will be installing the fence over the winter months.

Item # 2: Mandan Girls Soccer Club request for additional improvements to Dakota Community Bank & Trust soccer complex: Director Higlin stated that the Soccer Committee agreed to spend the remaining funds on concrete in the entrance for ticket booth, wall in north storage area for changing, and a heating/cooling unit for the new Press Box.

New Business:

Item 1: Approve Exclusive Soft Drink proposals: Director Higlin stated that the Park District received two proposals from Coke and three proposals from Pepsi. It was recommend by staff to accept Pepsi option 3 for 2019 – 2024 contract. The contract is worth \$33,800 annually, \$5 rebates on all cases sold, and 40% on vending machines. Pepsi product costs are only allowed to increase 3% annually. The average price per case is now \$24.25 compared to our current price of around \$31 a case. Motion by Commissioner Knoll and seconded by Vice President Arenz to award Pepsi option # 3 for the 2019-2023 contract. Motion passes 5-0.

Item 2: 2019 – 2021 Strategic Plan: Director Higlin presented the timeline for the strategic plan starting with staff input, Leadership Team input, Commissioner Input, and community survey. We would like to have a strategic plan retreat on December 10 following the board meeting.

Authorization of payment of the monthly bills. Motion was made by Commissioner Mehlhoff seconded by Commissioner Arenz. Motion passes 5 -0.

MANDAN PARK DISTRICT

Check Summary Register

November 2018

Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 042130	ABRASIVES INC	11/13/2018	\$788.56 GOLF SAND-PW
Paid Chk# 042131	ASSOCIATED SUPPLY CO INC	11/13/2018	\$3,102.91 STRAINER BASKET- RR
Paid Chk# 042132	AVI SYSTEMS	11/13/2018	\$1,114.84 SOFTWARE SUPPORT-SSC
Paid Chk# 042133	BDS CONCRETE	11/13/2018	\$5,825.00 RR CONCRETE REPAIRS
Paid Chk# 042134	BIG HILL SERVICES LTD	11/13/2018	\$675.60 GAS PEDAL FOR OLYMPIA ICE RESU
Paid Chk# 042135	C & H GLASS COMPANY	11/13/2018	\$220.05 ADJUST CLOSER
Paid Chk# 042136	CENTRAL MECHANICAL IN	11/13/2018	\$468.51 FILTERS-SSC
Paid Chk# 042137	DAKOTA PLAYGROUND	11/13/2018	\$64.40 PANEL TAB AND BRACE
Paid Chk# 042138	DAKOTA STAR GYMNASTICS	11/13/2018	\$407.58 OCTOBER HEALTH INSURANCE REIMB
Paid Chk# 042139	DAKTRONICS	11/13/2018	\$90.00 ANTENNAS-BASEBALL SCOREBOARD
Paid Chk# 042140	DENNY'S ELECTRIC LLC	11/13/2018	\$374.72 NEW OUTLET FOR SCRUBBERS, CHEC
Paid Chk# 042141	DIRK PLUMBING & HEATING INC	11/13/2018	\$325.00 WATER HEATER REPAIR-MM
Paid Chk# 042142	ECO FACILITY SERVICES	11/13/2018	\$400.00 CLEANING SERVICES FOR MAIN OFF
Paid Chk# 042143	NAOMI ERDAHL	11/13/2018	\$327.68 FACILITY TRAVEL-ASA
Paid Chk# 042144	ETSYSTEMS INC	11/13/2018	\$145.00 THERMOSTAT IN LOCKER ROOM
Paid Chk# 042145	FERGUSON WATERWORKS	11/13/2018	\$266.26 IRRIGATION PARTS-PW
Paid Chk# 042146	H. A. THOMPSON SONS	11/13/2018	\$225.00 SEWER CAMERA INSPECTION- RR
Paid Chk# 042147	HERC RENTALS	11/13/2018	\$132.58 LIGHT RENTAL FOR FOOTBALL
Paid Chk# 042148	HOOTER & SCOOTER	11/13/2018	\$390.00 GOLF CART RENTAL MM
Paid Chk# 042149	HOPFAUF CUSTOM BUILDERS	11/13/2018	\$500.00 SOCCER WAL DEPOSIT
Paid Chk# 042150	INDIGO SIGNWORKS INC	11/13/2018	\$228.93 ELECTRICAL WORK ON EMC
Paid Chk# 042151	INNOVATIVE OFFICE	11/13/2018	\$53.37 PAPER RETURNS
Paid Chk# 042152	JOHS, CASEY	11/13/2018	\$56.10 KICKBALL MILEAGE
Paid Chk# 042153	KADRMAS LEE & JACKSON INC	11/13/2018	\$18,000.00 CONSTRUCTION ADMIN-MEM BALLPAR
Paid Chk# 042154	KELSCH KELSCH RUFF & KRAND	11/13/2018	\$330.00 LEGAL FEES
Paid Chk# 042155	LILLIS ELECTRIC INC	11/13/2018	\$1,087.80 REPAIR/REPLACE WIRES-LEGION PA
Paid Chk# 042156	MANDAN POLICE DEPARTMENT	11/13/2018	\$150.00 SSC ALARM FEES
Paid Chk# 042157	MANDAN PUBLIC SCHOOLS	11/13/2018	\$15.00 SCHOOL BULLETINS
Paid Chk# 042158	MANN SIGNS INC	11/13/2018	\$420.00 INSTALL 6 RED VINYL DECALS-SSC
Paid Chk# 042159	NDACO	11/13/2018	\$3,441.98 DECEMBER COMPUTER I.T. SERVICE
Paid Chk# 042160	NORTHWEST CONTRACTING	11/13/2018	\$166,780.15 PAYMENT NO.3 MEMORIAL BALLPARK
Paid Chk# 042161	NORTHWEST TIRE INC	11/13/2018	\$602.60 TIRES FOR ICE RESURFACER-SSC
Paid Chk# 042162	OTIS ELEVATOR COMPANY	11/13/2018	\$1,860.00 ELEVATOR SERVICE CONTRACT-SSC
Paid Chk# 042163	PLUNKETTS PEST CONTROL	11/13/2018	\$96.52 PEST CONTROL PROGRAM RR
Paid Chk# 042164	RECSUPPLY	11/13/2018	\$2,252.92 18 CHAISE LOUNGES-RR
Paid Chk# 042165	RED RIVER REFRIGERATION	11/13/2018	\$1,729.20 COMPRESSOR MAINT-SSC
Paid Chk# 042166	RIVARDS TURF AND FORAGE	11/13/2018	\$510.96 FUNGICIDE-PW
Paid Chk# 042167	NICOLE SCHERR	11/13/2018	\$63.24 MILEAGE-MAC
Paid Chk# 042168	SPIFFY BIFFS	11/13/2018	\$340.00 PORTABLE TOILETS-MM
Paid Chk# 042169	ST. ALEXIUS MEDICAL CENTER	11/13/2018	\$250.00 EAP FEES 3RD QTR 2018
Paid Chk# 042170	STEINS INC	11/13/2018	\$778.72 CLEANER-SSC
Paid Chk# 042171	STRATA CORPORATION	11/13/2018	\$4,117.13 CONCRETE FOR LEGION PARK HOCKE
Paid Chk# 042172	WARRENS LOCKS AND KEYS	11/13/2018	\$366.00 REPAIR DOOR LOCK
Paid Chk# 042173	WWGOETSCH	11/13/2018	\$4,734.00 PUMP REPAIR-RR
	Total Checks		\$224,108.31
US Bank			\$14,738.79
11/02/18 Payroll			\$64,246.94
11/16/18 Payroll			\$61,331.60
11/30/18 Payroll			\$56,667.73

Motion to adjourn the meeting was at approximately 6:10pm. Motion made by Commissioner Knoll seconded by Commissioner Mehlhoff. Motion passes.

 Cole Higlin
 Clerk, Mandan Park District

 Wade Meschke
 President, Board of Park Commissioner