

Mandan Park District
Board Meeting Minutes
November 14, 2022

The Board of Park Commissioners duly met in special session on Monday, November 14, 2022, at City Hall, 205 2nd Ave NW in the Bosch Froelich room.

Attendees:

Park Commissioners: President Wade Meschke, Jen Froehlich, Stan Scott, and Layn Mudder.

Park District Staff present: Cole Higlin, Teri Welch, Dave Frueh, Garrett Schultz and Dustin Fleck.

Legal Counsel: Arlen Ruff

President Meschke called the meeting to order at approximately 5:30pm, CDT.

Public Communication: No one appeared.

Minutes: Motion by Commissioner Froehlich and seconded by Commissioner Mudder to approve the October 10, 2022, regular meeting minutes. Motion passes 5-0.

Item #1 Garret Schutlz; Golf Operations Manager presented 2023 golf rates for approval. Increases for 2023 golf season are the following:

Season Tickets:

| | PWGC | Muni | Combo |
|--------------|----------|--------|------------------------|
| Family | \$1,700 | \$1050 | \$1,800 |
| Adult PWGC | \$770 | \$550 | \$825 |
| Junior | \$210 | \$175 | \$275 |
| Intermediate | \$350 | \$250 | \$275 |
| Senior 65+ | \$620 | \$450 | \$670 |
| Husband/Wife | \$ 1,400 | \$900 | \$1450 |
| Corporate | | | \$4,500 \$6,000 w/cart |

Green Fees:

| | | |
|-------------|---------|---------|
| 9 holes | \$26 | \$19 |
| 18 holes | \$36 | \$25 |
| Senior 65+ | \$21/28 | \$17/23 |
| Junior 17 u | \$14 | \$10 |

Pull Carts:

| | | |
|----------|-----|-----|
| 9 holes | \$5 | \$5 |
| 18 holes | \$7 | \$7 |

Driving Carts:

| | |
|--------------|----------------------------------|
| 9 holes | \$10 per seat both courses |
| 18 holes | \$20 per seat both courses |
| Combo Season | \$625 for 1 seat at both courses |

Practice Facility/PWGC

| | |
|---------|-------|
| 1 token | \$6 |
| 2 token | \$10 |
| Season | \$350 |

Trail Fees

| | | |
|----------|--------------------|------|
| 9 holes | \$10 | \$10 |
| 18 holes | \$20 | \$20 |
| Season | \$500 both courses | |

Clubhouse rental \$200 per day

Motion by Commissioner Scott and seconded by Commissioner Mudder to approve the 2023 golf rates for PWGC and Municipal GC as presented. Motion passes 4-0.

Dave Frueh; Recreation and Facilities Manager presented 2023 Raging River rates for approval.

| | |
|------------------|------|
| Captains | \$16 |
| Mate | \$13 |
| Senior | \$13 |
| Spectator | \$8 |
| Age 3 & under | free |
| Twilight (4-8pm) | \$10 |

Motion by Commissioner Mudder and seconded by Commissioner Scott to approve 2023 Raging Rates as presented. Motion passes 4-0.

Item # 2: Park Operations Manager Fleck presented estimates for demolition of McClelland house; J & J Equipment \$24,465 and Bowers Excavating \$49,500 and MonDak Abatement Specialists for \$3,850. Recommendation is to award J & J Equipment and MonDak Abatement Specialists for a total of \$28,315 and an additional \$6,685 for contingency for termination of gas meter and fill dirt/seed. Motion by Commissioner Mudder to approve \$35,000 from capital improvement fund to demo McClelland house awarding bids to J & J Equipment for \$28,315 and MonDak Specialists for \$3,850. Motion passed 4-0.

Item 3: Recreation & Facilities Manager Frueh presented construction estimates and requested approval to proceed with design and bidding to renovate diamond 9 & 10 and include Faris Field. The Mandan Baseball Club would be 100% responsible for renovation costs to diamonds 9 & 10, the Park District would allocate our \$280,000 for replacing all fencing for diamonds 9-12, and the restricted \$500,000 for Faris Field. Diamond 9 will serve as the new JV field with synthetic turf infield, upgraded fencing, dugouts, backstops, and irrigation upgrades. Diamond 10 would have a synthetic turf infield, upgraded dugouts and fencing, level the outfield and reseeded. Faris Field would be the bare minimum; grading, black dirt, agri-lime, irrigation and seeding of the outfield. If the Girls Fastpitch Club doesn't raise enough funds, the facility will need to be completed in phases. The Park Districts portion for Faris Field is to develop the site and fencing will be the future to accommodate competition games. We can alternate bid the competition field for synthetic turf and accept the alternate if funds allow. Recreation & Facilities Manager Frueh presented a budget of \$3.5 million for youth baseball and \$635,297 for Faris Field with a bid date of March 23, 2023. Motion by Commissioner Scott and seconded by Commissioner Froehlich to approve KLJ to proceed with design and bid of Faris Field and youth baseball complex as presented. Motion passes 4-0.

Item 4: Director Higlin updated the board on the following projects:

- a) The speedway plaza concrete and grandstand retrofit is completed. The Dale Pahlke arena has been shut down due to the 24' of snow we got over the weekend. The west grand stand complete, east grandstand is 90% completed, light poles are erected and wired, crows nest will be on site late November with windows added in mid-December. Priefert rodeo panels will be delivered in late November or early December and will be stored inside DCP for install in the spring. The drain tile will go in the week of Thanksgiving and remaining dirt work will be delayed until spring of 2023. Our first event at the new arena is scheduled for June 2023. We will have plenty of time to complete the project in the spring.
- b) Mandan Tennis Center dome was inflated right before the huge snow storm which gave our maintenance staff an idea of our role with snow removal of the site. Staff had to remove snow around the perimeter of the dome as we had drifts of 6-8 ft tall. The concern is if the snow isn't removed in a timely manner, the weight pushes into the sidewalls and potential collapse of the facility could occur. The dome will have interior work starting adding insulation and lighting. The coating of the tennis courts will happen after Thanksgiving. The interior welcome building is sheet rocked/mud/taped/textured, bathrooms are getting fixtures, bathroom tile is done, internet to control the air handling unit is also being installed the week of Thanksgiving.

Item 5: Director Higlin presented the Park Districts policies for approval and stated that each Commissioner reviewed their portfolio policies with staff and made changes that are reflected in your packet. Motion by Commissioner Scott and seconded by Commissioner Mudder to approve the Park District policies are presented. Motion passes 4-0.

Item 6: Accounting Manager Welch requested approval to invest vision fund, general fund park fees, general fund unrestricted reserves and capital improvement fund unrestricted funds in short term CD's. Accounting Manager Welch would like approval to invest up to \$2.5 million in short term certificates of deposits. Motion by Commissioner Scott and seconded by Commissioner Froehlich to approve

investing up to \$2.5 million in short term certificates of deposits using vision fund, general fund park fees, general fund unrestricted reserves, and capital improvement fund unrestricted funds. Motion passes 4-0.

Commissioner/Staff Reports: Director Higlin stated that we need to schedule a special meeting to review and consider for approval the Park Operations Maintenance Building and amendment for the water permit for phase 2 of the irrigation project. Discussion among Commissioners is to schedule the special meeting on November 21, 2022 at 4pm. Motion by Commissioner Froehlich and seconded by Commissioner Mudder to approve the monthly bills. Motion passes 4-0.

***Check Summary Register**

Motion to adjourn the meeting was at approximately 6:35pm. Motion made by Commissioner Scott and seconded by Commissioner Mudder; Motion passes 4-0.

Cole Higlin

Cole Higlin
Clerk, Mandan Park District



Wade Meschke










November 14 2022 minutes

Final Audit Report

2022-12-13

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|-----------------|--|
| Created: | 2022-12-13 |
| By: | Kelly Churchill (kchurchill@mandanparks.com) |
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