

Mandan Park District
Board Meeting Minutes
November 9, 2020

The Board of Park Commissioners duly met in special session on Monday, November 9, 2020 at City Hall, 205 2nd Ave NW in the Bosch Froelich room.

Attendees:

Park Commissioners: President Wade Meschke, Vice President Jason Arenz, Commissioners Chad Hatzenbuhler and Miles Mehlhoff.

Park District Staff present: Cole Higlin and Brad Olson.

Legal Council: Arlen Ruff

Absent: Commissioner Jen Froehlich

President Meschke called the meeting to order at approximately 5:30pm, CDT.

Public Communication: No one appeared.

Minutes: Motion by Vice President Arenz and seconded by Commissioner Hatzenbuhler to approve the October 12, 2020 regular meeting. Motion passes 4-0.

Item #1: Director Higlin stated that we were approved reimbursement from the Coronavirus Relief Fund in the amount of \$8,500 of covid related expenses.

Item #2: Director Higlin updated the board on the demolition of Faris Field. The demolition expense is shared 50/50 with Mandan Public Schools. Our share is \$45,000 and demolition so far is about 50% complete. Director Higlin asked for approval to transfer restricted funds in the amount of \$333,000 from the general fund to the construction fund. These funds are still restricted, but allows us to have a true picture of our general fund dollars that are available. We still would need Park Commissioners approval to utilize these funds in the future and transferring funds does not commit us to moving forward with any project. Motion by Vice President Arenz and seconded by Commissioner Mehlhoff to transfer \$333,000 restricted funds dedicated for Faris Field improvements from the general fund to the construction fund. Motion passes 3-1; Hatzenbuhler voting no.

Item #3: Director Higlin presented the current Park District ordinances that the Mandan Police Dept currently has on file. The purpose of updating the ordinances is to make sure they meet NDCC and do not conflict with Mandan Park District policies and municipal ordinances that the police have on file. The timeline is to have Attorney Ruff review them, City Attorney Oster provide comment and then we will have two readings of the ordinances in January and February 2021.

Item #4: Golf Operations Manager Olson requested approval to advertise a request for proposals for 90 golf carts, 5 utility vehicles, and 3 beverage carts. Motion by Commissioner Mehlhoff and seconded by Vice President Arenz to advertise the RFP; motion passes 4-0.

Item #5: Director Higlin requested approval to advertise 2021 capital improvement items that were approved at our budget hearings. Motion by Commissioner Mehlhoff and seconded by Commissioner Hatzenbuhler. Motion passes 4-0.

Item #6: Commissioner Reports: Discussion was held to explore adding additional lighting for safety at HA Kautzmann Park. Concern is the blind corner and street lights are on the opposite side of the street.

Authorization of payment of the monthly bills. Motion was made by Commissioner Mehlhoff and seconded by Commissioner Froehlich, Motion passes 4-0.

MANDAN PARK DISTRICT
***Check Summary Register**

November 2020

Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 043432	ALYEA, CODY	11/10/2020	\$24.37 OCT CELL PHONE REIMBURSEMENT-
Paid Chk# 043433	AVI SYSTEMS	11/10/2020	\$609.00 ANNUAL ALARM MONITORING SERVIC
Paid Chk# 043434	BARTH, DALE	11/10/2020	\$29.45 REIMB-RUBBER GLOVES BOUGHT ON
Paid Chk# 043435	BROCK WHITE CO. LLC	11/10/2020	\$3,415.50 MULCH PW
Paid Chk# 043436	BRYAN ROCK PRODUCTS INC	11/10/2020	\$5,982.90 BALLFIELD LIME-PARKS
Paid Chk# 043437	CHURCHILL, KELLY	11/10/2020	\$38.61 SEPT CELL PHONE REIMBURSEMENT-
Paid Chk# 043438	DAKOTA PROMOTIONS	11/10/2020	\$175.23 ACCOUNTS PAYABLE CHECKS-ADMIN
Paid Chk# 043439	DAKOTA STAR GYMNASTICS	11/10/2020	\$468.93 REIMBURSE AMANDA OCT INSURANCE
Paid Chk# 043440	DIRK PLUMBING & HEATING INC	11/10/2020	\$100.00 FURNACE REPAIR LEGION PARK
Paid Chk# 043441	FRUEH, DAVE	11/10/2020	\$75.90 OCT MILEAGE REIMBURSEMENT-REC
Paid Chk# 043442	HUBBARD FEEDS	11/10/2020	\$2,465.50 CORNERSTONE 5 - PARKS
Paid Chk# 043443	INNOVATIVE OFFICE	11/10/2020	\$39.43 CREDIT FOR OVERPAYMENT ADMIN
Paid Chk# 043444	JOHS, CASEY	11/10/2020	\$220.24 JAN-SEPT CELL PHONE REIMB-ADMI
Paid Chk# 043445	MANDAN POLICE DEPARTMENT	11/10/2020	\$150.00 ALARM CALLS OCT - SSC
Paid Chk# 043446	MARKS HEATING & COOLING	11/10/2020	\$125.93 FURNACE REPAIR PW
Paid Chk# 043447	MTI DISTRIBUTING INC	11/10/2020	\$31,021.00 FOLEY 653 REEL GRINDER W/HOIST
Paid Chk# 043448	ND DEPT OF ENVIRONMENTAL	11/10/2020	\$300.00 BOILER INSPECTION CERTIFICATES
Paid Chk# 043449	NEUBERGER, TERRY	11/10/2020	\$400.00 ADMIN OFFICE CLEANING OCT
Paid Chk# 043450	NORTHERN TROPHY &	11/10/2020	\$254.72 YTH BASKETBALL SHIRTS
Paid Chk# 043451	NRG TECHNOLOGY SERVICES	11/10/2020	\$3,459.36 LABOR TO INSTALL ACCESS POINT
Paid Chk# 043452	RON'S APPLIANCE AND REPAIR	11/10/2020	\$70.00 WINTERIZED ICE MAKER IN BB CON
Paid Chk# 043453	NICOLE SCHERR	11/10/2020	\$106.67 OCT MILEAGE REIMBURSEMENT-MAC
Paid Chk# 043454	SPIFFY BIFFS	11/10/2020	\$374.00 PW GOLF COURSEPORTABLE TOILET
Paid Chk# 043455	ST. ALEXIUS MEDICAL CENTER	11/10/2020	\$250.00 3RD QTR EAP SERVICES
Paid Chk# 043456	WATSON, TYRA	11/10/2020	\$80.50 SEPT MILEAGE REIMBURSEMENT-AQU
Paid Chk# 043457	WESTERENG, JOHN	11/10/2020	\$15.00 SEPT CELL PHONE REIMBURSEMENT-

Total Checks	\$50,252.24
US Bank	\$21,866.30
11/13/20 Payroll	\$61,242.40
11/27/20 Payroll	\$58,717.05

Motion to adjourn the meeting was at approximately 5:50pm. Motion made by Vice President Arenz, seconded by Commissioner Hatzenbuhler. Motion passes 4-0.

Cole Higlin

Cole Higlin (Dec 15, 2020 08:24 CST)

Cole Higlin
 Clerk, Mandan Park District



Wade Meschke
 President, Board of Park Commissioner









November 9 2020 min

Final Audit Report

2020-12-15

Created:	2020-12-10
By:	Kelly Churchill (kchurchill@mandanparks.com)
Status:	Signed
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