

Mandan Park District
Board Meeting Minutes
March 13, 2023

The Board of Park Commissioners duly met on Monday, March 13, 2023, at City Hall, 205 2nd Ave NW in the Bosch Froelich room.

Attendees:

Park Commissioners: Vice President Miles Mehlhoff, Jen Froehlich, Stan Scott, and Layn Mudder.

Park District Staff present: Cole Higlin and Dave Frueh.

Vice President Mehlhoff called the meeting to order at approximately 5:30pm, CDT.

Public Communication: No one appeared.

Minutes: Motion by Commissioner Scott and seconded by Commissioner Froehlich to approve the February 13, 2023, regular meeting minutes. Motion passes 4-0.

Item #1: Andrew Stromme, City Planner presented the placemaking grant which the city received for planning for the current Mandan High School site. Stakeholders include Mandan Public Schools, City of Mandan, Mandan Parks and Recreation, citizens, and consultants from Stantec and ICON Architects. The goal is to identify redevelopment opportunities for the 18 acre site. A public information and input meeting is scheduled for Tuesday, March 28, in the Mandan High School gymnasium from 6-8pm.

Item # 2: Dave Frueh, Recreation & Facilities Manager updated the board on the Faris Field and Youth baseball complex redesign and bid package. We will open bids on March 23, 2023; estimated budget for the youth complex base bid is \$2.5 million and \$896,853 of alternates. The base bid includes synthetic infield on diamond 9, new press box/grandstand, upgraded fence and back stop, new batting cages, new grading for diamond 10 and a 20ft fence on diamond 9 left field for fan safety. Alternates include outfield synthetic turf on diamond 9, infield synthetic turf on diamond 10, new scoreboard for diamond 9, and synthetic turf for diamonds 11 & 12. The Park District is contributing \$280,000 for fencing for diamonds 9-12.

Faris Field base bid renovations is estimated at \$576,577 which includes two fast pitch fields with agrillime infields, grass outfields, irrigation system, and relocation of electrical lines. Alternates include backstops and perimeter fencing for both fields for a total budget of \$741,577. The Park District budget is \$500,000 and the Mandan Girls Fastpitch program has been fundraising to meet the overall project goal.

Once bids are opened on March 23, we will review them and present them for final approval at our April 10, 2023, board meeting.

Item 3: Director Higlin requested approval to apply for two grants to help fund the public boat ramp; the Outdoor Heritage Fund and the ND Water Commission design and construction grants. The Mandan Park District, City of Mandan, and Morton County Parks partnered to complete a feasibility study for the Carbodies area as a potential boat ramp site. We have met with NDDOT and received written approval to start the study and present our findings before proceeding. The grant applications are due in May and if funded, we will still need to determine the local match and finalize maintenance responsibilities. The cost estimated for the boat ramp is \$1.5 million which includes permeable pavers to keep costs down but also trying to minimize the environmental impact. Motion by Commissioner Mudder and seconded by Commissioner Froehlich to hire AE2S to apply for grant funding for the boat ramp at Carbodies. Motion passes 4-0. Director Higlin stated that if funding is successful, we will have public hearings prior to proceeding with construction.

Item 4: Director Higlin stated that we have partnered with the Bismarck Mandan Leadership Group for a potential multipurpose winter recreation space. The project would include areas for sledding, tubing, snowboarding, ice skating, snow shoeing, and cross country skiing. The study does not commit the Park District financially but allows us to expand on Commissioner Mudder's ideas of a winter park ideas for our community. The study will be presented at our April 10, 2023, board meeting.

Motion by Commissioner Scott and seconded by Commissioner Froehlich to approve monthly bills as presented. Motion passes 4-0.

***Check Summary Register**

11000	STARION FINANCIAL			
44764	ABOVE & BEYOND STEAM	3/14/2023	\$646.75	Carpet Cleaning - PW
44765	ADVANCED ENGINEERING AND	3/14/2023	\$2,191.75	Engineering - Boat Ramp Study
44766	ANYTIME WORKS	3/14/2023	\$6,150.00	Set Rafters - Pavillion - Rodeo Arena
44767	BACKGROUND INVESTIGATION	3/14/2023	\$344.65	February Background Checks
44768	BERGSTROM ELECTRIC INC	3/14/2023	\$4,471.20	RR Interior Reno - Electrical Pay app #3
44769	BISMARCK LUMBER	3/14/2023	\$3,974.80	Ticket Booth Steel - Rodeo Arena
44770	BOBCAT OF MANDAN INC	3/14/2023	\$4,950.04	Skidsteer Repairs - PW
44771	BOWERS EXCAVATING, LLC	3/14/2023	\$8,392.00	Replace Rodeo Hydrant - Rodeo Arena
44772	BURIAN & ASSOCIATES LLC	3/14/2023	\$1,752.50	Corp of Engineers Permit App- BB/SB
44773	CAPITAL CITY CONSTRUCTION	3/14/2023	\$20,250.00	Park Mtncs Shop - Contruction pay app #1
44774	CENTRAL MECHANICAL INC	3/14/2023	\$8,877.52	Reset Control Boiler - SSC
44775	CITY OF MANDAN	3/14/2023	\$1,000.18	Unleaded and Diesel - Parks
44776	DAKOTA FIRE STATION INC	3/14/2023	\$341.40	Fire Prevention Services - SSC
44777	DAVIS EQUIPMENT CO	3/14/2023	\$805.33	Bedknives - MM
44778	DIRK PLUMBING & HEATING INC	3/14/2023	\$29,638.00	RR Interior Reno - Contractor pay app #3
44779	EAPC ARCHITECTS ENGINEERS	3/14/2023	\$4,253.20	RR - Interior Reno - Architect services
44780	ELECTRIC SYSTEMS INC	3/14/2023	\$1,133.52	Install Temperature Sensor - SSC
44781	ENERGY TECH SYSTEMS	3/14/2023	\$3,485.36	Controller Repair and Replacement
44782	FARSTAD OIL INC	3/14/2023	\$343.20	Propane - SSC
44783	FRUEH, DAVE	3/14/2023	\$94.32	Feb Mileage Reimbursement - Rec
44784	HINECRAFT LLC	3/14/2023	\$1,346.46	Turftrainer Groomer Mats for Greensmower
44785	IRONSIDES CONSTRUCTION	3/14/2023	\$66,600.01	RR Interior Reno - Construction pay app #4
44786	JOHS, CASEY	3/14/2023	\$55.02	Feb Mileage Reimbursement Rec
44787	KK BOLD	3/14/2023	\$2,130.00	Web Design
44788	KLJ ENGINEERING LLC	3/14/2023	\$68,831.15	Construction Admin - MTC
44789	MENARDS	3/14/2023	\$2,235.77	Pavillion Sheeting - Rodeo Arena
44790	NATIONAL GOLF GRAPHICS LLC	3/14/2023	\$2,519.50	Golf Flags - PW
44791	NATIONAL OUTDOOR FURNITURE	3/14/2023	\$15,874.00	Ten 6' picnic tables, six square picnic tables -
44792	NORTHERN TROPHY &	3/14/2023	\$2,460.50	Youth Basketball Shirts
44793	NOVA FIRE PROTECTION INC	3/14/2023	\$785.00	Repair Leak at ASA
44794	NRG TECHNOLOGY SERVICES	3/14/2023	\$3,367.34	UPS Replacement - SSC
44795	PACIFIC SOUND & VIDEO	3/14/2023	\$3,139.53	Remainig Balance of MTC Sound System
44796	PORTER, TRACY	3/14/2023	\$139.99	Universal Battery Backup for MTC
44797	PREBLE MEDICAL SERVICES	3/14/2023	\$140.00	New hire drug test - Parks
44798	RECSUPPLY	3/14/2023	\$13,921.00	36 Lounge Chairs - RR
44799	SAMMONS, CASEY	3/14/2023	\$40.00	Feb Cell Phone Reimb-Parks
44800	NICOLE SCHERR	3/14/2023	\$113.36	Feb mileage Reimbursement - MAC
44801	GARRETT SCHULTZ	3/14/2023	\$40.00	Meals - NCTGA Conference in Fargo - PW
44802	SCHULTZ, KIMBERLY	3/14/2023	\$100.00	Refund for Shelter Rent on 06.17.23
44803	STEINS INC	3/14/2023	\$2,607.91	Cleaning Supplies - SSC
44804	TERRACON CONSULTANTS	3/14/2023	\$4,600.00	Boring and Soil Testing on Diamond #9
44805	THE CREATIVE TREATMENT	3/14/2023	\$775.00	Winter 2023 Media Production
44806	THE PRINTERS INC	3/14/2023	\$328.00	Golf Flyers - Marketing
44807	THOMAS, KELLY	3/14/2023	\$50.00	Feb Cell Phone Reimbursement - Admin
44808	TRUSS SYSTEMS	3/14/2023	\$9,500.00	Roof Trusses - Rodeo Pavillion
44809	VAN BRIESEN, DREW	3/14/2023	\$40.00	Meals for NCTGA Conference in Fargo
44810	VOGEL, JODI	3/14/2023	\$1,250.00	Admin Office Cleaning - Jan.
44811	WATERTRONICS	3/14/2023	\$1,330.77	Irrigation Panel Display and Programming - PW
44812	WESTERENG, JOHN	3/14/2023	\$80.00	Jan Cell Phone Reimbursement - MM
44813	YEADON FABRIC DOMES LLC	3/14/2023	\$28,958.57	Tennis Dome pay app #5
	Total Checks		\$336,454.60	
	US Bank P-Cards		\$ 5,055.45	
	Starion Bank P-Cards		\$15,026.60	
	3-3-23 Payroll		\$80,897.89	
	3-17-23 Payroll		\$83,878.14	
	3-31-23 Payroll		\$86,536.74	

The motion to adjourn the meeting was at approximately 5:55pm. Motion made by Commissioner Scott and seconded by Commissioner Froehlich; Motion passes 4-0.

Cole Higlin

Cole Higlin
Clerk, Mandan Park District

Wade Meschke

Wade Meschke










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Final Audit Report

2023-05-04

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