



Mobile Food Vending Application/Permit

Mandan Parks and Recreation

General Information

Applicant: _____

Business Name: _____

Address: _____ State: _____ Zip: _____

Phone: (Home) _____ (Work) _____ (Cell) _____

Email: _____ Website: _____

Vending Information

Vending Vehicle Type (Circle One) Truck Truck/Trailer Push Cart

Expected Start Date: _____ Expected End Date: _____

Proposed Hours of Operation: _____ to _____

Proposed Days of Operation: _____

Proposed Location(s) of Operation (see next page): _____

Attachments Required Prior to Submittal:

- General Liability Certificate of Insurance naming Mandan Parks and Recreation as additional insured in the minimum amount of \$2,000,000 aggregate and \$1,000,000 per occurrence.
- Copy of Sales Tax License
- Copy of mobile food license from North Dakota Department of Health-Division of Food and Lodging or reciprocity letter. Mobile food licenses from other jurisdictions may not be allowed. The North Dakota Division of Food and Lodging licenses all mobile food vendors in our jurisdiction and therefore each vendor would need to be licensed with them in order to operate in Mandan.
- Complete Menu, Including Pricing Information
- Application/Permit Fee – **\$100.00**

I hereby certify that the business listed above is operated in compliance with all applicable requirements of the City Ordinance and State Law. I acknowledge this application is subject to all the terms and conditions for vending in the parks found in the Mandan Municipal Code, including those imposed by the decision making body as they relate to the Mobile Food Vending Permit. I understand that any false statements or omissions may result in revocation of this permit and may jeopardize the approval of future permits. I further acknowledge that I have read the applicable rules and requirements attached to this permit and agree to fully comply with the regulations set for the by the of Mandan.

Applicant's Signature: _____ Date: _____

Department Approval

Approved by: _____ Date: _____

Rules and Requirements for Mobile Food Vending for Mandan Parks

The following rules and requirements shall apply to all mobile food vending:

1. Permits are good per event and can be renewed upon Park staff approval.
2. Hours of operation are between 6:00 am and 9:00 pm.
3. Operations shall not obstruct the visibility of motorists, nor obstruct parking lot circulation or block access to a public street, bike path, or sidewalk.
4. Mobile food vending operations shall obey all parking and traffic laws.
5. Approved permit must be kept with the mobile food vending operation, and provided to Park staff and Law Enforcement when requested.
6. Signs must be permanently affixed or painted on the vehicle or structure engaged in the mobile food vending operation. No other signage is permitted.
7. Operators shall be responsible for the storage and daily removal of all trash, refuse, and litter. Such material generated from the mobile food vending operation shall not be deposited in park trash cans, nor bagged and left in the park.
8. Mobile food vending vehicles shall be removed at the end of each business day.
9. No sale or distribution of alcohol is allowed.
10. All beverages must be purchased through PepsiCo.
11. The application must be turned into info@mandanparks.com one week prior to the event. Approved
12. Western Plains Public Health will be notified of any approved permits. Any questions for Western Plains Public Health please contact Erin Ourada at erin.ourada@westernplainsph.org.
13. The Park District staff will approve specific vending location.

FOR QUESTIONS REGARDING MOBILE FOOD VENDING PERMITS PLEASE CONTACT:

Mandan Parks and Recreation
2600 46th Ave. SE
Mandan, ND 58554
701-751-6161



Mandan
Parks & Recreation