

Mandan Park District
Board Meeting Minutes
October 9, 2023

The Board of Park Commissioners duly met on Monday, October 9, 2023, at City Hall, 205 2nd Ave NW in the Bosch Froelich room.

Attendees:

Park Commissioners: President Wade Meschke, Vice President Miles Mehlhoff, Commissioners Stan Scott, Jen Froehlich, and Layn Mudder.

Park District Staff present: Cole Higlin and Dustin Fleck

President Meschke called the meeting to order at approximately 5:30pm, CDT.

Public Communication: No one appeared.

Minutes: Motion by Commissioner Mudder and seconded by Commissioner Froehlich to approve the September 11, 2023, regular meeting and September 22, 2023 special meeting minutes. Motion passes 5-0.

Item #1: Director Higlin and Jesse Kist from AE2S presented a power point on the proposed boat ramp. The highlights of the power point discuss the need for security lighting, proper signage for boaters, parking for 47 truck/trailers, 7 parking stalls for standard vehicles, and a ramp that will service two boats at the same time with a dock in the middle. Alternates for the project will include kayak launch, fish cleaning station, vault toilet, pedestrian bridge connecting the two properties for overflow parking, and picnic shelter/benches. The total cost of the project is estimated at \$1.6 million, and we have \$300,000 in contingency and if these funds are not needed during construction, we will dedicate them to the alternatives based on comments tonight. President Meschke opened the public hearing for comments.

Paige Peterson lives in Eastwood Acres and has concerns about the traffic and especially the intersection near Culvers that already is difficult with all the activity currently there with the daycare and now the newly constructed building.

Virgil Horst opposes the boat ramp and concerns are traffic, current of the river, concerns with railroad derailment, two pontoons passing one another on a tight road and the tight corner once you go under the interstate, and rip rap needs in the area.

Gary McSweyn does not support the boat ramp and would like facilities to shut down after hours.

Rollie Messmer opposed the boat ramp because of narrow road, additional traffic for kids' safety, narrow channel and the site whirlpools, wakes from boats impact erosion.

Steve Hulm opposes the boat ramp and would like the parking lots paved. When it rains mud is drug onto the road from the archery range and the proposed boat ramp area.

Madonna Gunther wants the area protected for walkers.

John Schultz opposes the boat ramp due to curve in the road, not paved parking lot, no bridge, we need to consider a different site, and the park district should stop building.

Franklyn Novotny concerns are garbage and noise related issues.

Mathias Erhardt opposes the boat ramp and has seen a 28% increase in park district taxes. Concerns are the noxious weeds and lack of mowing that takes place today in that area.

Mary Kay Tokach wants the area preserved for walker, bird watchers, and doesn't support motorized use in the area.

Jeff Herman, a Bismarck resident supports the ramp and requested information on the length of the boat ramp and elevations of the site.

Don McGuire wanted other sites to be considered and stated that there are environmental impacts to the area and states that there is a burial site on the property.

President Meschke closed the public hearing and asked Director Higlin and Jesse Kist from AE2S to respond to some of the comments that were presented. Director Higlin stated that the reason this site is favored is that we don't have to purchase land. The Park District and the City met with a couple of landowners with property for sale adjacent to the Missouri River and the land price was prohibitive. Jesse Kist from AE2S addresses most of the citizens' questions.

President Meschke thanked everyone for attending and please reach out to Director Higlin for further information related to the boat ramp.

Item # 2: Andrew Stromme presented the final draft of the Placemaking Grant for the existing high school site. The plan illustrated potential road expansions along with parking garage and connectivity to the All Seasons Arena with the southern portion of the site is a mix of commercial and residential spaces.

Item # 3: Director Higlin presented the revised investment plan for the Park District. The policy was tabled in September as Commissioner Mudder wanted language to be added that the Accounting Manager will provide monthly reports of investments along with rates and terms. Director Higlin stated that we also added approved designated depositories that we are required every even year for the Park Commissioners to approve. If staff wanted to invest with a banking institution not listed on our designated depository, they would be required to present them to the board for approval.

Commissioner/Staff reports: Commissioners wanted to share their condolences to the family for the loss of life of Max Schaf that happened at the skate park. Commissioner Mudder shared that the RC Track is close to completion and looks forward to seeing it being used next year.

Motion by Commissioner Froehlich and seconded by Commissioner Scott to approve monthly bills as presented. Motion passes 5-0.

*Check Summary Register

11000 STARION FINANCIAL

45178	ABOVE & BEYOND STEAM	10/10/2023	\$200.00	PW - Carpet Cleaning
45179	ADVANCED BUSINESS METHOD	10/10/2023	\$246.91	Oct Copier Mtnce Fee - Admin
45180	ANYTHING WEATHER	10/10/2023	\$2,435.00	RR - iStrike Annual License and Service Fee
45181	AVI SYSTEMS	10/10/2023	\$646.22	SSC - Pull Station Repair
45182	BIS-MAN STOCK CAR	10/10/2023	\$2,500.00	RC Track Matching Grant
45183	BURIAN & ASSOCIATES LLC	10/10/2023	\$2,828.75	BB/SB Irrigation Phase 2 - Corp Permitting
45184	CAPITAL CITY CONSTRUCTION	10/10/2023	\$162,342.00	Application #6 - General Construction for Park
45185	CAPITAL TROPHY INC	10/10/2023	\$482.25	Portfolio Binders
45186	CARLSON & STEWART	10/10/2023	\$3,537.25	SSC - Replacement Sensor
45187	CENTRAL MECHANICAL INC	10/10/2023	\$25,179.24	SSC - new fan assembly on arie ice unit
45188	CITY OF MANDAN	10/10/2023	\$3,152.11	August Unleaded and Diesel - RR
45189	ELECTRIC SYSTEMS INC	10/10/2023	\$11,996.10	Transformers replaced from lightning strike
45190	ENERGY TECH SYSTEMS INC	10/10/2023	\$665.50	ASA -Wired Humidifiers that were replaced
45191	EXTREME CLEANING	10/10/2023	\$683.75	RR - Kitchen Exhaust Cleaning
45192	FACTORY MOTORPARTS	10/10/2023	\$440.95	RR - Antifreeze
45193	FAIR PLAY	10/10/2023	\$326.65	SSC - Scoreboard Parts
45194	FARSTAD OIL INC	10/10/2023	\$277.94	SSC - Propane
45195	FRUEH, DAVE	10/10/2023	\$110.04	September Mileage Reimbursement - SSC
45196	GREAT PLAINS BENEFITS GROUP	10/10/2023	\$1,387.50	HR Consultant - Handbook & Job Description
45197	JACOBSMEYER, SIERRA	10/10/2023	\$151.11	September Mileage Reimbursement - Rec
45198	JOHS, CASEY	10/10/2023	\$257.64	September Mileage Reimbursement - Rec
45199	L & H ELECTRIC	10/10/2023	\$4,364.85	Application #3 - Electrical for Park Operations
45200	LPT IMAGES	10/10/2023	\$125.00	MPRF Golf Scramble Photos
45201	MANDAN BASEBALL CLUB	10/10/2023	\$52,357.15	2023 Memorial Ballpark Pledges Collected
45202	MANDAN HORSE & SADDLE	10/10/2023	\$2,500.00	Matching Grant for MHSC Building
45203	MANDAN KIWANIS	10/10/2023	\$400.00	Annual Dues - Admin
45204	MANDAN PARKS & REC	10/10/2023	\$579.98	Two trees for Living Tree Memorials - PW
45205	MANN SIGNS INC	10/10/2023	\$215.00	Front Desk Phone Directory Sign - Marketing
45206	MORTON COUNTY AUDITOR	10/10/2023	\$1,178.37	Park Dist Share of mailing est property tax
45207	MTI DISTRIBUTING INC	10/10/2023	\$1,765.30	Park Shop - Controller
45208	NORTHERN TROPHY &	10/10/2023	\$1,606.50	Rec - Youth Basketball T-Shirts
45209	NRG TECHNOLOGY SERVICES	10/10/2023	\$551.89	Returned Switch - Admin
45210	OTIS ELEVATOR COMPANY	10/10/2023	\$2,224.80	SSC - Elevator Maintenance Contract
45211	PRAIRIE VIEW LANDSCAPING	10/10/2023	\$11,360.00	Trees for Rodeo Arena

45212	PREMIER ENTERPRIZES INC	10/10/2023	\$1,800.00	MM - Event Cart Rental
45213	RIEPL, TYRA	10/10/2023	\$150.00	July Cell Phone Reimbursement - RR
45214	SP&E	10/10/2023	\$2,430.00	ASA - Gym Equipment Service
45215	SPIFFY BIFFS	10/10/2023	\$511.00	Portable Restrooms - PW
45216	STARION BOND SERVICES	10/10/2023	\$28,257.20	Interest - GO Series 2021 Bond
45217	STEINS INC	10/10/2023	\$242.79	SSC - All Purpose Cleaner
45218	BISMARCK TRIBUNE	10/10/2023	\$313.00	Faris Field Advertisement
45219	THE PRINTERS INC	10/10/2023	\$1,090.00	Marketing - Event Canopy
45220	THOMAS, KELLY	10/10/2023	\$93.49	Rec - September Mileage Reimbursement
45221	TRANSTRASH	10/10/2023	\$1,705.00	Garbage - DCP
45222	US FOOD SERVICES INC	10/10/2023	\$2,091.50	RR - Food Supplies
45223	VOGEL, JODI	10/10/2023	\$650.00	Sept Admin Office Cleaning
45224	WEBERS GOLF SHOP	10/10/2023	\$5,600.00	Range Balls- PW
45225	WEST RIVER STRIPING	10/10/2023	\$607.50	Yellow Traffic Paint - Parks
45226	WESTERENG, JOHN	10/10/2023	\$40.00	August Cell Phone Reimbursement - MM
	Total Checks		\$344,657.23	
	Starion Credit Cards		\$29,602.65	
	10/13/23 Payroll		\$100,963.15	
	10/27/23 Payroll		\$96,878.62	

The motion to adjourn the meeting was at approximately 7:32pm. Motion made by Commissioner Mudder and seconded by Commissioner Scott; Motion passes 5-0.

Cole Higlin

Cole Higlin
Clerk, Mandan Park District

Wade Meschke

Wade Meschke
Park Board President

Signature: *Cole Higlin*

Email: chiglin@mandanparks.com

Signature: *Wade Meschke*

Email: wade.meschke@msd1.org









October 9 2023 board minutes

Final Audit Report

2023-11-14

Created:	2023-11-14
By:	Kelly Churchill (kchurchill@mandanparks.com)
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