

Mandan Park District
Board Meeting Minutes
July 8, 2024

The Board of Park Commissioners duly met on Monday, July 8, 2024, at City Hall, 205 2nd Ave NW in the Bosch Froelich room.

Attendees:

Park Commissioners: President Wade Meschke, Vice President Miles Mehlhoff, Commissioners, Jen Froehlich, Stan Scott, and Layn Mudder.

Park District Staff present: Cole Higlin

President Meschke called the meeting to order at approximately 5:30pm, CDT.

Additions or deletions to the agenda: None

Public Communication: None

Minutes: Motion by Commissioner Scott and seconded by Commissioner Froehlich to approve the June 10, 2024, regular meeting minutes and June 27, special meeting minutes. Motion passes 5-0.

Item #1: Director Higlin presented the June Matching Grant applications as this is the second round of grants that the Park District accepts. We had one request from Bismarck Mandan Stock Car Association in the amount of \$2,500 for fencing upgrades for the RC Track and Go Cart Track. Director Higlin stated that all representatives from RC Track, BMSC, Soccer Club, and Park District staff recommended approval of the fence as survey stakes were required to be installed prior to approval. Commissioner Mehlhoff requested a map of the site to indicate the impact to parking for the soccer club. Director Higlin stated that we will need to have BMSCA prepare one and we can present it at our next board meeting. President Meschke recommended to table this item until we have a site plan of the proposed fence.

Item # 2. Director Higlin presented updates on the following projects:

- a) Park Operations – The project is 95% percent completed and staff should be able to move into the facility next week. The only items left to complete are the entrance gate, minor landscaping along fence line, metal railing for upper interior mezzanine, and Midco to bring internet to the building. We had \$300,000 set aside for allowances that was approved in April to add concrete to expand the parking lot.
- b) Faris Field- Fencing fabric needs to be completed along with the back stops, irrigation heads installed, seeding of the fields and alley ways, and the Girls Fastpitch Club is going to pay for the concrete for the dugouts and batting cages. We would like these done by the time the contractor is ready for seeding.
- c) Youth Baseball Complex- The renovation is scheduled to start after July 15. In our preconstruction meeting NW Contracting stated that they will start on August 5.
- d) Boat Ramp- We received notification that we do not need a 408 permit from the Corp. of Engineers. We have submitted the 404 permit and Sovereigns Land permit and bid opening is scheduled for August 6 at 1:30pm.

Commissioner/Staff reports: None

Motion by Commissioner Mehlhoff and seconded by Commissioner Mudder to approve the monthly bills and to include George Steward Painting in the amount of \$15,400. Motion passes 5-0.

45618	ADVANCED BUSINESS	7/9/2024	\$238.65	Copier Lease-ADMIN
45619	ADVANCED ENGINEERING	7/9/2024	\$9,000.25	Prelim and Final Design - Boat Ramp
45620	ALL AMERICAN ARENA	7/9/2024	\$1,325.96	Rink glass - SSC
45621	ALYEA, CODY	7/9/2024	\$147.11	Dec-May Cell phone reimb - Parks
45622	AVI SYSTEMS	7/9/2024	\$320.80	new park maintenance shop-alarm
45623	BSN SPORTS	7/9/2024	\$4,842.78	t-ball pants- BASEBALL
45624	CAPITAL CITY CONSTRUCTION	7/9/2024	\$278,208.00	Contractor Pay App #14 - Park Mtnc Shop
45625	CENTRAL MECHANICAL INC	7/9/2024	\$7,450.00	replaced 3 anode rods- SSC
45626	CLASSY CAKES	7/9/2024	\$1,260.00	case cookie dough - RR
45627	DAKOTA FIRE STATION INC	7/9/2024	\$323.30	annual inspections of extinguishers- ASA
45628	ELECTRIC SYSTEMS INC	7/9/2024	\$3,290.00	Locates for soccer-well
45629	FARSTAD	7/9/2024	\$1,908.19	gas & diesel fuel- PW
45630	FARSTAD OIL	7/9/2024	\$1,800.49	fuel-PW
45631	FERGUSON WATERWORKS	7/9/2024	\$1,993.56	Irrigation Heads- PW
45632	FLADELAND MECHANICAL, INC	7/9/2024	\$38,961.00	Mechanical Pay App #8 - Park Mtnc Shop
45633	FRUEH, DAVE	7/9/2024	\$152.76	June mileage reimb - SSC
45634	HAWKINS INC	7/9/2024	\$8,063.43	pool chemicals - RR
45635	INNOVATIVE OFFICE	7/9/2024	\$151.70	paper, office supplies- ADMIN
45636	JACOBSMEYER, SIERRA	7/9/2024	\$187.23	May cell phone reimb - SMAC
45637	JOHS, CASEY	7/9/2024	\$90.20	June cell phone reimb - Rec
45638	L & H ELECTRIC	7/9/2024	\$27,122.80	Electrical Pay App #8 - Park Mtnc Shop
45639	MANDAN PUBLIC SCHOOLS	7/9/2024	\$7,099.50	week 5 food-SMAC
45640	NORTH DAKOTA LEAGUE OF	7/9/2024	\$885.00	Dues - Admin
45641	NORTHERN TROPHY AND	7/9/2024	\$2,532.57	coaches shirts- Track
45642	NRG TECHNOLOGY SERVICES	7/9/2024	\$3,646.66	July I.T. service-ADMIN
45643	PACK, ANDY	7/9/2024	\$240.00	Dec-May cell phone reimb-Parks
45644	PULSE USA	7/9/2024	\$6,570.00	fertilizer-PRKS
45645	R & R SPECIALITIES INC	7/9/2024	\$904.24	blade sharpening-SSC
45646	RANGE SERVANT AMERICA	7/9/2024	\$784.95	range tokens and baskets- PW
45647	RECSUPPLY	7/9/2024	\$1,069.74	6 umbrellas- RR
45648	RIEPL, TYRA	7/9/2024	\$62.50	May cell phone partial reimb - RR
45649	SAMMONS, CASEY	7/9/2024	\$24.70	June cell phone reimb - Parks
45650	SAND CREEK CORPORATION	7/9/2024	\$130,419.39	Contractor Pay App #4 - Faris Field
45651	SPIFFY BIFFS	7/9/2024	\$328.50	portable toilet service-MM
45652	STEINS INC	7/9/2024	\$528.79	cleaning supplies - RR
45653	STEWART, GEORGE	7/9/2024	\$15,400.00	Power wash & paint PW clubhouse & toolshed
45654	THE PRINTERS INC	7/9/2024	\$85.00	corporate cards- PW
45655	TRANSTRASH	7/9/2024	\$2,083.82	garbage softball complex- PARKS
45656	US FOOD SERVICES INC	7/9/2024	\$11,788.08	food-RR
45657	VOGEL, JODI	7/9/2024	\$700.00	OFFICE CLEANING JUNE 24- ADMIN
45658	WESTERN EDGE ELECTRIC INC	7/9/2024	\$2,350.00	Mounting brackets for video board and
	Total Checks		\$574,341.65	
	P-Cards		\$23,929.19	
	7/05/24 Payroll		\$185,778.51	
	7/19/24 Payroll		\$174,399.0	

The motion to adjourn the meeting was at approximately 5:48pm. Motion made by Commissioner Froehlich and seconded by Commissioner Mehlhoff. Motion passes 5-0.

Cole Higlin

Cole Higlin
Clerk, Mandan Park District

Wade Meschke

Wade Meschke
Park Board President










July 8 2024 minutes

Final Audit Report

2024-08-14

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