

Mandan Park District
Board Meeting Minutes
October 14, 2024

The Board of Park Commissioners met on Monday, October 14, 2024, at City Hall, 205 2nd Ave NW in the Bosch Froelich room.

Attendees:

Park Commissioners: Vice President Miles Mehlhoff, Commissioners, Stan Scott, Jen Froehlich, and Layn Mudder.

Park District Staff present: Cole Higlin

President Meschke called the meeting to order at approximately 5:30pm, CDT.

Additions or deletions to the agenda: None

Public Communication: None

Minutes: Motion by Commissioner Mehlhoff and seconded by Commissioner Scott to approve the, 2024 regular meeting minutes. Motion passes 4-0.

Item #1: Director Higlin requested approval to apply for the Transportation Alternatives Grant Program for funding in 2027. The section of trail starts at the intersection of Collins Ave/14th Street NW north to 38th Street/Hwy 1806. The area has water damage from the drainage areas to the west that may require culvert extensions or potentially a bridge. The grant is an 80/20 with the local match special assessed back to the Park District. The local 20% match will be shared 80/20 with the city of Mandan as we are partnering in the grant application together to address shoulder improvements. Motion by Commissioner Mudder and seconded by Commissioner Froehlich to apply for the Transportation Alternative Program and hiring Moore Engineering to design the trail improvements. Motion passes 4-0.

Item # 2. Director Higlin updated the board on recent meetings with Lower Heart Water Resource District (LHWRD). The only change is the discussion from LHWRD to consider pressure relief wells as a secondary option. Director Higlin stated that we would like to send out an informational letter to golfers and citizens as to the proposed flood protection efforts LHWRD is proposing and how they may impact Municipal GC in the future. The board supported a letter detailing the timeline of events and impacts to the district and the golf course. Director Higlin requested board support to hire Burian & Associates to assist with technical items related to flood protection impacting the golf course as a resource to help the Park District. Director Higlin stated that we have funds in the current budget to assist with their services.

Item 3: Director Higlin updated the board on the following projects:

- The boat ramp concrete pad was pushed into the river last Friday and pouring of the remaining sections of the ramp will be completed by early next week. The parking lot stone has been installed and the grid lock system will be installed from the north end to the middle of the parking lot by the end of the month. The contractor will work their way out of the area finishing with the current drive lane areas and entrance. MDU will start boring the electrical this week to tie into our security lights.
- The youth baseball complex field improvements are close for installing turf. Diamond 10 should have turf delivered this week and installation will take place the following week. Fencing on all diamonds support poles and fabric has started along with back stops. The mason has completed the dugouts on diamond 9 along with the back stop, grandstands, and press box. Director Higlin's concern is installation of diamond 9 turf with overnight temperatures dropping below freezing.

Item 4: Motion by Commissioner Mehlhoff and seconded by Commissioner Scott to approve monthly bills. Motion passes 4-0.

45797	ADVANCED BUSINESS	10/15/2024	\$485.59	COPIER MAINTENANCE FEE- ADMIN
45798	ADVANCED ENGINEERING	10/15/2024	\$10,890.75	DESIGN, BID, CONSTR ADMIN- BOAT
RAMP				
45799	ALL SEASON MOTORSPORTS	10/15/2024	\$4,060.00	CART RENTAL FOR EVENT- PW
45800	AMERICAN RESURFACING INC.	10/15/2024	\$38,730.51	SIDEWALKS & CURB AROUND
45801	ANYTHING WEATHER	10/15/2024	\$2,494.00	ISTRIKE ANNUAL LICENSE & CELL
45802	AVI SYSTEMS	10/15/2024	\$2,550.70	SECURITY INEGRATION PARK
45803	C & H GLASS COMPANY	10/15/2024	\$272.10	WINDOW REPAIR - MEM BALLFIELD
45804	CARLSON & STEWART	10/15/2024	\$11,091.89	RELIEF VALVES- SSC
45805	CHEVROLET OF MANDAN	10/15/2024	\$45,094.45	2024 CHEVY VAN - MAC
45806	CITY OF MANDAN	10/15/2024	\$4,066.72	AUG 24 GAS- PARKS
45807	DAKOTA DUSTEX INC	10/15/2024	\$210.00	CLEANING SUPPLIES - ASA
45808	DAKOTA PLAYGROUND	10/15/2024	\$1,525.00	BUCKET SWING -ROUGH RIDER
PARK				
45809	DAKOTA STAR GYMNASTICS	10/15/2024	\$1,093.96	JULY 24 HLTH INS REIMBURSE-
MCKENZIE				
45810	ELECTRIC SYSTEMS INC	10/15/2024	\$5,690.00	REPLACE LAMPS/BALLASTS
STADIUM				
45811	ENERGY TECH SYSTEMS INC	10/15/2024	\$332.65	REPLACE PRESSURE SENSOR ON
ALARM-				
45812	EXTREME CLEANING	10/15/2024	\$742.00	END OF SEASON CLEAN KITCHEN
45813	FARSTAD OIL INC	10/15/2024	\$4,313.45	FUEL- PW
45814	FRUEH, DAVE	10/15/2024	\$176.88	MILEAGE REIMBURSE SEPT 24-SSC
45815	GREEN PLANET SOLUTIONS	10/15/2024	\$4,500.00	CUT DOWN TREES-YTH BASEBALL
RENO				
45816	HAGEL CAULKING	10/15/2024	\$9,739.00	REMOVE AND RECAULK EXTERIOR
45817	HAWKINS INC	10/15/2024	\$2,262.25	POOL CHEMICALS - RR
45818	HERITAGE EXTERIORS	10/15/2024	\$46,500.00	WINDOW RELACEMENT PW
CLUBHOUSE				
45819	HR SERVICES	10/15/2024	\$206.25	MGRS MEETING, HR MTG-ADMIN
45820	JACOBSMEYER, SIERRA	10/15/2024	\$128.76	PHONE REIMBURSE- SEPT 24-MAC
45821	JOHS, CASEY	10/15/2024	\$142.78	PHONE REIMBURSE SEPT 24-REC
45822	KIWANIS CLUB	10/15/2024	\$450.00	MEMBERSHIP DUES-ADMIN
45823	KLJ ENGINEERING LLC	10/15/2024	\$27,305.00	CONST ADMIN- YOUTH BASEBALL
45824	MANN SIGNS INC	10/15/2024	\$615.00	SIGN REPAIRS-SOFTBALL BLDG
45825	MORTON COUNTY AUDITOR	10/15/2024	\$1,006.38	COST SHARE OF MAILING 2024
45826	MY TURN PLAYSYSTEMS	10/15/2024	\$11,664.00	FALL PROTECTION-ROUGH RIDER
PARK				
45827	NETS UNLIMITED INC	10/15/2024	\$1,885.00	MESH CARGO NET - RR
45828	NORTHWEST CONTRACTING	10/15/2024	\$826,397.55	CONST PAY APP #2-YOUTH
BASEBALL				
45829	NRG TECHNOLOGY SERVICES	10/15/2024	\$7,768.10	OCT 24 IT SERVICES- ADMIN
45830	OTIS ELEVATOR COMPANY	10/15/2024	\$2,294.04	ANNUAL MAINTENANCE SERVICE-
SSC				
45831	PRAIRIE VIEW EXCAVATING LLC	10/15/2024	\$371,410.10	CONSTRUCTION PAY APP #1 - BOAT
RAMP				
45832	PREBLE MEDICAL SERVICES	10/15/2024	\$50.00	NEW EMPLOYMENT DRUG TEST-ADMIN
45833	REIPL, TYRA	10/15/2024	\$100.00	PHONE REIMBURSE AUG 24-MAQC
45834	RIVER CITY HEATING & AIR	10/15/2024	\$513.00	REPLACE START CAPACITOR ON
45835	SPIFFY BIFFS	10/15/2024	\$2,584.75	PORTABLE RESTROOM- PW
45836	STARION BOND SERVICES	10/15/2024	\$44,453.75	INTEREST-PRK MTNCE SHOP REV
BOND				
45837	STEINS INC	10/15/2024	\$182.00	KAIVAC HOSE- SSC
45838	THE PRINTERS INC	10/15/2024	\$65.00	THANK YOU CARDS- FOUNDATION-
45839	THOMAS, KELLY	10/15/2024	\$131.47	MILEAGE REIMBURSE SEPT 24-REC
45840	TRANSTRASH	10/15/2024	\$2,099.56	GARBAGE-SOFTBALL COMPLEX
45841	VERMONT SYSTEMS INC	10/15/2024	\$43.75	SETUP/TRAINING- REMOTE-ADMIN
45842	VOGEL, JODI	10/15/2024	\$700.00	CLEANING OF OFFICES SEPT 24-
ADMIN				
Total Checks			\$1,499,018.14	
Credit Cards			\$36,080.44	
10/11/24 Payroll			\$110,158.32	
10/25/24 Payroll			\$109,031.61	

Commissioner/Staff reports: None

The motion to adjourn the meeting was at approximately 5:50pm. Motion made by Commissioner Froehlich and seconded by Commissioner Mudder. Motion passes 4-0.

Cole Higlin

Cole Higlin
Clerk, Mandan Park District

Wade Meschke

Wade Meschke
Park Board President










October 14 2024 board minutes

Final Audit Report

2024-11-13

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