

Mandan Park District

Board Meeting Minutes

February 9, 2026

The Board of Park Commissioners met on Monday, February 9, 2026, at City Hall, 205 2nd Ave NW, in the Bosch Froelich Room.

Attendees:

Park Commissioners: President Wade Meschke, Vice President Miles Mehlhoff, Commissioner Scott and Commissioner Layn Mudder

Legal Counsel: Attorney Arlen Ruff

Park District Staff: Cole Higlin, Teri Welch, Kelly Thomas, and Dave Frueh

President Meschke called the meeting to order at approximately 5:30 p.m. CDT.

Additions or Deletions to the Agenda:

None

Public Communication:

None

Minutes:

Motion by Commissioner Mehlhoff and seconded by Commissioner Scott to approve the January 12, 2026, regular meeting minutes. Motion passed 4-0.

Item #1

Kama Hoovestol presented Dakota Star Gymnastic (DSG) annual update and shared the growth of the program and the waiting list that exists due to space limitations. DSG currently has 581 participants in the program with a waiting list of 55 kids.

Item #2

Accounting Manager Welch requested approval for 2025 budget amendments and transfers.

Budget Amendments:

General Fund: \$148,000

Special Assessment Fund: \$61,100

Raging Rivers Fund: \$122,000

Construction Fund: \$116,500

Budget Transfers from 2026 budget to 2025:

\$217,500- East bleachers at SSC in the amount of \$217,500. The project was scheduled to be completed in 2026, weather allowed us to complete it in December 2025.

Budget Transfer from 2025 to 2026 budget:

\$424,525- golf course improvements were approved in 2025 and could not complete all the projects as they carried over into 2026.

Motion by Commissioner Mudder and seconded by Commissioner Scott to approve the 2025 budget amendments and transfers as presented; motion passes 4-0.

Accounting Manager Welch presented the new accounting policy manual for board approval. Motion by Commissioner Mehlhoff and seconded by Commissioner Mudder to approve the accounting policy manual as presented; motion passes 4-0.

Item #3

Community Engagement Manager Thomas presented two matching grant requests.

- Mandan Girls Fastpitch-\$6,923.48 for batting cage at Faris Field
- Mandan Soccer Club- \$2,800 for two soccer nets and balls

Motion by Commissioner Mehlhoff and seconded by Commissioner Scott to award \$6,923.48 to the Mandan Girls Fastpitch and \$2,800 to Mandan Soccer Club as presented; motion passes 4-0.

Item #4

Executive Director Higlin presented the updated Joint Powers Agreement with Mandan Public Schools. The JPA Committee provided insight into the revisions and was acceptable by both parties. Pending approval tonight, the school board will approve at their next meeting. Motion by Commissioner Scott and seconded by Commissioner Mudder to approve the Joint Powers Agreement updates as presented; motion passes 4-0.

Item #5

Executive Director Higlin updated the board on the CAPRA accreditation. The application has been submitted, and the CRT team will evaluate the application and address any issues that need further clarification. They are scheduled to be onsite from June 29 through July 2, 2026.

Item #6

Executive Director Higlin requested approval to apply for the Destination Development Grant for adding a new amenity to Raging Rivers, the addition would include a zero-entry area for toddlers and families, three lap lanes and two diving boards, along with a slide for kids under the height of 48". The proposed cost is estimated at \$4 million, and the Park District would match \$2 million and a grant request of \$2 million. The park district local match would be \$1 million from general fund reserves, \$1 million would be financed over 10yrs. The principal and interest payment would be shared 50/50 from Raging Rivers and the general fund. If Raging Rivers can cover the principal and interest payment entirely, we would not use general fund dollars. Staff have estimated that an additional \$75,000 in operational expenses will be added to the O & M for adding this new feature. Motion by Commissioner Mudder and seconded by Commissioner Mehlhoff to approve applying for the Destination Development Grant for a total project cost of \$4 million with a local match of \$2 million for a new feature at Raging Rivers Waterpark; motion passes 4-0.

Item #7

Attorney Ruff stated that a settlement offer from JLG has been presented in the amount of \$25,000. The board needs to make a motion to accept this settlement offer, and their attorney will draft the language and present for final approval. Motion by Commissioner Mehlhoff and seconded by Commissioner Scott to accept a settlement offer in the amount of \$25,000 for the ADA design concerns presented to the park district by the Dept. of Justice. Motion passes 4-0.

Item #8

Motion by Commissioner Mehlhoff and seconded by Commissioner Mudder to approve the monthly bills. Motion passed 4-0.

Check Summary Register

11000 STARION FINANCIAL

46638	ADVANCED BUSINESS METHODS INC	02/10/26	\$273.13	Feb copier maintenance fee - Admin
46639	AGASSIZ	02/10/26	\$1,180.00	Grass seed - Parks
46640	ALL AMERICAN ARENA PRODUCTS	02/10/26	\$1,560.10	Resurfacerblades and impellers, squeegees - SSC
46641	ALYEA, CODY	02/10/26	\$72.00	NC Turfgrass Assoc Conf in Fargo per diem meals - Parks
46642	BISBLOX LLC	02/10/26	\$2,500.00	Manager/Supervisor training - Arnie Strebe speaker - Admin
46643	C & H GLASS COMPANY	02/10/26	\$1,108.73	Alum cush arm, closer - SSC
46644	CARLSON & STEWART REFRIGERATIO	02/10/26	\$6,733.79	Repaired leaking compressor - SSC
46645	CENTRAL MECHANICAL INC	02/10/26	\$3,177.23	Replaced ignition on AHU-4 - SSC
46646	CITY OF MANDAN	02/10/26	\$76,211.83	Special Assessment payoff per budget ST235 - Lohstreter Rd
46647	COLE PAPERS INC	02/10/26	\$119.66	Ice melt - ASA
46648	COLLIERS SECURITIES LLC	02/10/26	\$300.00	Continuing disclosure services - Admin
46649	CURTIS RUD OIL COMPANY	02/10/26	\$971.75	Propane - PW
46650	CWSTRUCTURAL ENGINEERS INC.	02/10/26	\$1,400.00	Structural engineering and design for race track bleacher
46651	DAKOTA FIRE STATION INC	02/10/26	\$160.00	Annual fire extinguisher inspections - SSC
46652	DAKOTA STAR GYMNASTICS	02/10/26	\$594.22	Feb Health Ins Premium - Benefits
46653	DIRK PLUMBING & HEATING INC	02/10/26	\$2,780.00	Replace exhaust fan and water heater at PW - Golf Course
46654	FERGUSON WATERWORKS #2516	02/10/26	\$51,847.32	Upgrade irrigation software at PW - Golf Course Improvement
46655	FORTE	02/10/26	\$12,963.24	Outdoor security camera at ASA - Capital Improvement
46656	INNOVATIVE OFFICE SOLUTIONS	02/10/26	\$147.69	Paper, legal pads - Admin
46657	LPT IMAGES	02/10/26	\$350.00	Winter Daze event photos - Marketing
46658	MANDAN POLICE DEPARTMENT	02/10/26	\$105.00	Annual alarm fee - ASA
46659	MANDAN PUBLIC SCHOOLS	02/10/26	\$50,000.00	2026 Mandan Park District annual share - Jt Facilities
46660	MANN SIGNS INC	02/10/26	\$840.00	Dumpster stickers - Parks
46661	MOSZER, JORDAN	02/10/26	\$72.00	NC Turfgrass Assoc Conf in Fargo per diem meals - PW
46662	NATIONAL RECREATION AND PARK A	02/10/26	\$2,000.00	CAPRA 2026 Accreditation review 1/1/26 - 12/31/27 -
46663	NORTH DAKOTA GOLF ASSOCIATION	02/10/26	\$150.00	2026 Annual NDGA dues - PW
46664	NORTHERN TROPHY & SILK SCREENI	02/10/26	\$33.60	Staff sweatshirt - Marketing
46665	NRG TECHNOLOGY SERVICES	02/10/26	\$3,207.26	Feb IT services - Admin
46666	RIEPL, TYRA	02/10/26	\$140.00	1/2 month Aug-Sept, no Oct (maternity leave) Cell phone reim
46667	ROUGH RIDER INDUSTRIES	02/10/26	\$2,540.00	Admin desk/workstation - Admin
46668	SAAFE, LLC	02/10/26	\$23,640.10	Install chain link fence on front of visitor bleacher - SSC
46669	SAMMONS, CASEY	02/10/26	\$19.39	January 2026 Cell phone reimbursement - Parks
46670	SAMPSON CARPENTRY, LLC	02/10/26	\$11,784.75	80% Progress payment for PW shop remodel - Golf Course
46671	SCHULTZ, GARRETT	02/10/26	\$72.00	NC Turfgrass Assoc Conf in Fargo per diem meals - PW
46672	SP&E INC	02/10/26	\$3,670.00	Gym equipment 2026 annual service - ASA
46673	SPECIALIZED CLEANING & RESOTRA	02/10/26	\$2,600.78	Water damage repair at PW clubhouse - PW
46674	STARION INSURANCE	02/10/26	\$81,591.00	2026 Equipment insurance - Insurance
46675	STEINS INC	02/10/26	\$2,632.94	Gloves, cleaner, urinal screens, disinfectant - SSC
46676	STRAABE, KAIDEN	02/10/26	\$72.00	NC Turfgrass Assoc Conf in Fargo per diem meals - Parks
46677	STUCKSOLID GRAPHICS	02/10/26	\$190.00	Raging Rivers 1 month sign rental - RR
46678	THOMAS, KELLY	02/10/26	\$80.74	January 26 mileage reimbursement - Rec
46679	TUBE PRO INC	02/10/26	\$6,757.00	Waterpark slide and lazy river tubes - RR
46680	US POSTAL SERVICE	02/10/26	\$546.00	7 rolls postage stamps - Admin
46681	VAN BRIESEN, DREW	02/10/26	\$72.00	NC Turfgrass Assoc Conf in Fargo per diem meals - PW
46682	WESTERENG, JOHN	02/10/26	\$72.00	NC Turfgrass Assoc Conf in Fargo per diem meals - PW
61970e	ERVS JANITORIAL	02/10/26	\$889.00	January office cleaning - Admin
	Total Checks		\$358,228.25	
	Total Credit Cards		\$ 28,503.45	
	Payroll 02/13/26		\$109,696.77	
	Payroll 02/27/26		\$108,840.20	

The motion to adjourn the meeting was made at approximately 6:21p.m. Motion by Commissioner Scott and seconded by Commissioner Mudder. Motion passed 4-0.

Cole Higlin

Cole Higlin
Clerk, Mandan Park District

Wade Meschke

Wade Meschke
Park Board President









February 9 2026 board minutes

Final Audit Report

2026-04-14

Created:	2026-04-14
By:	Kelly Churchill (kchurchill@mandanparks.com)
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